



**Education Service Center Region 12  
Board of Directors Meeting  
Thursday, April 19, 2018– 10 A. M.  
2101 W. Loop 340, Waco, TX 76712**

The Board of Directors of the Education Service Center Region 12 met at 10 a.m. on Thursday, April 19, 2018, at the center, 2101 W. Loop 340, Waco, TX.

**Board Members Present:**

Joe Pirtle  
Bill Killian  
Connie Z. White  
Bill Tarleton  
Rex Daniels  
Sarah Lane  
Alexis Neumann

**Board Members Absent:**

John Turpin

**Staff Members Present:**

Jerry Maze  
Sharon Henson  
Terry Marak  
Nick Brown  
Charlene Simpson  
Larry Robinson  
Tara Dillard

**Staff Members Absent:**

The meeting was called to order by Chairman Joe Pirtle.

***Administer Oath of Office to Board Members***

Mr. Joe Pirtle and Mr. Bill Killian were administered the Oath of Office and sworn in to the ESC Region 12 Board of Directors.

***Reorganize the ESC Board of Directors***

Dr. Maze opened the floor for nominations of new officers or to leave the board as is. The motion was made by Rex Daniels to leave the board as is.

**MOTION: Daniels**

**SECOND: Tarleton**

***Discuss and Consider Approval for Jerry Maze to Submit a Request of Waiver to TEA to Extend Charter Member Alexis Neumann for another Term on the ESC Region 12 Board of Directors***

The Board unanimously voted to allow Dr. Maze to submit a request of waiver to TEA to extend the term for Alexis Neumann.

**MOTION: White**  
**SECOND: Killian**

***Discuss and Consider Approval of Minutes for February 15, 2018 Meeting***

An amendment was made to the minutes of the February 15, 2018 Board Meeting to reflect that Bill Tarleton was present at the board meeting. The correction was made and the board approved them unanimously.

**MOTION: White**  
**SECOND: Lane**

***Discuss and Consider Approval of Financial Reports***

Mr. Terry Marak, discussed the monthly financial reports, which included the bills paid as of January 31, 2018 and February 28, 2018 the board report as of February 28, 2018 and the interest earnings, and cash flow reports. The board unanimously approved all financial reports submitted.

**MOTION: Tarleton**  
**SECOND: Killian**

***Discuss and Consider Approval of Mid-Year Budget Amendment***

Mr. Marak presented a mid-year amended budget by fund type and function for fiscal year ending August 31, 2018. After presentation, the board unanimously approved the mid-year budget amendment.

**MOTION: Daniels**  
**SECOND: Killian**

***Discuss and Consider Approval of Joining ESC 16 Purchasing Co-op***

Mr. Marak explained to advantages of being a member of the ESC 16 Purchasing Co-op and the board approved the membership.

**MOTION: Killian**  
**SECOND: White**

***Discuss and Consider Approval of Joining ESC 1 Purchasing Co-op***

Mr. Marak explained the advantages of being a member of the ESC 16 Purchasing Co-op and the board approved the membership.

**MOTION: Killian**  
**SECOND: White**

***Discuss and Consider Approval of Purchasing Texas Instruments Calculators for the Gear Up Grant***

Sharon Henson explained that this purchase would be paid for with grant funds from the Gear Up Grant. The Board approved the purchase.

**MOTION: White**  
**SECOND: Daniels**

***Discuss and Consider Approval of Purchasing Agiloft Software for ESC 12***

Mr. Marak spoke about the benefits of the software for the entire staff. The Board unanimously approved the purchase of Agiloft Software.

**MOTION: Killian**  
**SECOND: Lane**

***Executive Session in Accordance with the Texas School Law Bulletin (Article 551.001)***

An executive session was not required for this meeting.

***Receive Facilities Report***

Construction in Building 3 is scheduled to begin in July.

## Receive Personnel Report

Larry Robinson reviewed the Personnel Report with the Board.



## Personnel Report February 5, 2018 thru April 6, 2018

Date	Name	Position	Department/Division
<b>New Employees</b>			
3/12/2018	Josie Price	Intern	Customer & Marketing Services
3/1/2018	Nancy Sustala	E-Rate Consulting Specialist	E-Rate Consulting Services
3/15/2018	Terri Henson	Student Services Analyst	Information Services
3/1/2018	Valorie McKamie	GU Site Facilitator	School Support & Grant Services
<b>Termination (resignation, retirement, dismissal, etc.)</b>			
4/4/2018	Mary Kate Janek	Intern	Customer & Marketing Services
3/2/2018	Cory Camp	Ed. Specialist	General Education Services
3/12/2018	Mickey Edward	Ed. Specialist	Special Education Services
<b>FMLA</b>			
3/19/2018	Denise Gilbert	Ed. Specialist	General Education Services
4/20/2018	Kerri Niemeyer	Technology Specialist II	Technology Services
<b>Medical Leave</b>			
<b>Workers Comp</b>			

JL/SPHR

## *Receive Informational Reports*

The board received the following informational reports:

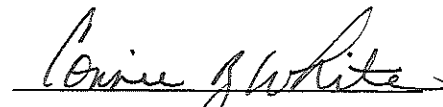
- Legislative update by Jerry Maze
- AESA Executive Council
- Waco Chamber DC Fly-in – May 7-10
- TEA Commissioner Visit – May 16

There being no further business the meeting was adjourned.

**MOTION: Killian**

**SECOND: Tarleton**

  
Joe Pirtle, Chairman

  
Connie Z. White, Secretary