



**Education Service Center Region 12
Board of Directors Meeting
Thursday, June 16, 2022 – 10 A. M.
2101 W. Loop 340, Waco, TX 76712**

The Board of Directors of the Education Service Center Region 12 met at 10 a.m. on Thursday, June 16, 2022, at the center, 2101 W. Loop 340, Waco, TX.

Board Members Present:

Bill Killian
John Turpin
Rex Daniels
Kerry Hansen
Gene Solis
Kevin Stanford
Alexis Neumann

Board Members Absent:

Staff Members Present:

Jerry Maze
Charlene Simpson
Nick Brown
Tammy Becker
Larry Robinson
Tara Dillard

Staff Members Absent:

Terry Marak

The meeting was called to order by Chairman Bill Killian.

Discuss and Consider Appointment of Kevin Stanford to Fill Unexpired Term on the ESC Region 12 Board of Directors for Place 6, Representing Freestone and Navarro Counties

The Board unanimously approved the appointment of Kevin Stanford to the unexpired term on the ESC Region 12 Board of Directors.

MOTION: Turpin

SECOND: Solis

Tara Dillard administered the Oath of Office to the board members listed below:

- Kevin Stanford – Freestone and Navarro Counties
- Alexis Neumann – Charter School Representative

Discuss and Consider Approval of Minutes for the April 21, 2022 Meeting

With no corrections to or questions about the minutes of the April 21, 2022 board meeting, the Board approved them unanimously.

MOTION: Daniels

SECOND: Turpin

Discuss and Consider Approval of Financial Reports

- Bills Paid as of March 31, 2022
- Bills Paid as of April 30, 2022
- Board Report as April 30, 2022
- Interest Earnings Report
- Cash Flow Report

Larry Robinson discussed the monthly financial reports which included the bills paid as of March 31, 2022 and April 30, 2022, the board report as of April 30, 2022 and the interest earnings and cash flow reports. The board unanimously approved all financial reports.

MOTION: Solis

SECOND: Hansen

Discuss and Consider Approval of RFP Bids for Property and Liability Insurance

Larry Robinson explained that the ESC Region 12 issued an RFP for Property and Liability Insurance in May 2022 and received three bids. Based on analysis of the proposals, ESC Region 12 management recommends that the Board approve the proposal from RMC of Texas. The Board unanimously approved the recommendation.

MOTION: Stanford

SECOND: Turpin

Discuss and Consider Approval of RFP Bids for Worker's Compensation Insurance

Larry Robinson discussed the request for bids for Worker's Compensation Insurance with the Board. ESC Region 12 received four proposals. Based on the analysis of said proposals, ESC Region 12 management recommends that the Board approve the proposal from Claims Administrative Services. The Board unanimously approved the recommendation.

MOTION: Daniels

SECOND: Hansen

Discuss and Consider Approval of Purchasing Texas Instruments Rovers from Purchasing Cooperative (Approximately \$75,000)

ESC Region 12 GEAR UP is planning to purchase Texas Instruments Rovers. The proposed cost will be approximately \$75,000. The proposed vendor is EAI, which has a contract with a purchasing cooperative. ESC Region 12 requests that the Board approve using one of the purchasing cooperative memberships to purchase the TI Rovers. The Board unanimously approved the purchase.

MOTION: Turpin
SECOND: Solis

Discuss and Approve Purchase of Money Matters and College Matters Student Booklets from FOCUS (Approximately \$70,000 each)

Larry Robinson asked that this board item be tabled until the next board meeting.

Discuss and Consider Approval of Compensation Plan for 2022-2023

Larry Robinson presented the 2022-2023 Compensation Plan to the Board. Dr. Maze requested that the Board approve a 4% raise from the Mid-Point salary band and increase the employer insurance contribution from \$530 to \$575. The insurance contribution increase will be funded with UBC revenue. The Board approved the motion unanimously.

MOTION: Solis
SECOND: Hansen

Executive Session in Accordance with the Texas School Law Bulletin (Article 551.001)

An executive session was not required for this meeting.

Facilities Update

Larry Robinson shared that we are finishing up the print center conversion for Grant Services. Workstations should be completed next week. The TSTC project is complete in building 3.

Receive Personnel Report

Larry Robinson submitted the personnel report to the Board as it is listed below:



Personnel Report

April 02, 2021 thru June 02, 2022

Sorted alphabetically by department

<i>Date</i>	<i>Name</i>	<i>Position</i>	<i>Department/Division</i>
New Employees			
05/02/2022	Brenda Poteet	Accountant IV	<i>Business Services</i>
06/01/2022	Erica Serrato	Ascender Student Software Analyst	<i>Information Services</i>
06/01/2022	Brittany Kuehne	Technology Specialist II	<i>Technology Services</i>
Interns			
04/25/2022	Nicole Bower	Graphic Design/Marketing Communications Internship	<i>Customer & Marketing Services</i>
Employee Changes			
06/01/2022	Chastity Rowe	Department Assistant	Title Change from Secretary II - <i>General Education Services</i>
06/01/2022	Katie Holcomb	Reading Academy Assistant/PT	Moving from FT to PT; Title Change from Curriculum Assistant - <i>General Education Services</i>
06/01/2022	Janeaia Vorderkunz	Ed.Specialist/Coordinator	Title Change from Special Education Liaison - <i>Special Education Services</i>
06/01/2022	Konnette Koen	Special Education Liaison	Title Change from Education Specialist - <i>Special Education Services</i>
Termination (resignation, retirement, dismissal, etc.)			
04/27/2022	Kerri Urbanovsky	Technology Specialist II	<i>Technology Services</i>
05/20/2022	Scarlett Biggs	GEAR UP Facilitator	<i>Grant Services</i>
05/31/2022	Jennifer Maine	Texas Lesson Study Facilitator	<i>General Education Services</i>
5/31/2022	Samantha Hennig	Accountant III	<i>Business Services</i>

6-22/HR

Receive Informational Reports

The board received the following informational reports:

- UBC Update – UBC is an LLC and now has approximately 50,000 educators enrolled
- School Safety – This is a major concern of Legislators and TEA.
- AESA Annual Conference, November 30 - December 2 - Atlanta - Please let Tara know if you and your spouse will attend this conference so that she may begin making travel arrangements.

ADJOURNMENT: There being no further business the meeting was adjourned.

MOTION: Hansen

SECOND: Solis



Bill Killian, Chairman



John Turpin, Secretary