



Education Service Center Region 12
Board of Director's Meeting
Thursday, December 16, 2021 – 10 A. M.
2101 West Loop 340 Waco, TX 76712

1. Call to Order

Board Members present: Bill Killian, Rex Daniels, Connie White, Lindy Ermoian, John Turpin, Kerry Hansen, Gene Solis

Board Members absent: Sarah Lane

ESC Staff present: Terry Marak, Nick Brown, Charlene Simpson, Jerry Maze, Larry Robinson

2. Discuss and Consider Approval of Fund Balance Designations and Reservations

Terry Marak reviewed the 2021 Fund Balance designation with the Board and it was approved unanimously.

MOTION: Gene Solis

SECOND: Kerry Hansen

3. Discuss and Consider Approval of Annual Financial Report from Jaynes, Reitmeier, Boyd & Therrell

Jaynes, Reitmeier, Boyd, and Therrell, P.C., represented by Diana Ward at the board meeting, audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Education Service Center Region 12, as of and for the year ended August 31, 2021, which collectively comprise the Service Center's basic financial statements. A detailed signed audit report is available in the ESC Region 12 Business Office. The audit was unanimously approved by the board after Ms. Ward completed the report.

MOTION: Rex Daniels

SECOND: John Turpin

4. Discuss and Consider Approval of Minutes for October 21 2021 Meeting

Correction--Gene Solis was present and Bill Killian was not present. Connie White presided over the meeting. The minutes were approved as corrected.

MOTION: Kerry Hansen

SECOND: Gene Solis

5. Discuss and Consider Approval of Financial Reports

- Bills Paid as of September 30, 2021
- Bills Paid as of October 31, 2021
- Board Report as of October 31, 2021
- Interest Earnings Report
- Cash Flow Report

Mr. Marak discussed the bills paid as of September and October, 2021, the board report as of October 31, 2021, the interest earnings report and the cash flow statement. The board unanimously approved all financial reports submitted by Mr. Marak.

MOTION: John Turpin

SECOND: Gene Solis

6. Consider and Approve Purchase of Building Three Workstations/Furniture

Mr. Marak presented information on the bid from Core Office Systems (MooreCo) through our contract with TASB Buy Board for \$85,410.63 for furniture/workstations for 16 additional workstations for Building 3. The board unanimously approved the bid as recommended by Mr. Marak.

MOTION: Rex Daniels

SECOND: Gene Solis

7. Discuss and Consider Approval to Appoint Primary Submitter Designee for TEA Web Applications

Dr. Maze requested that the Board extend permission for Terry Marak and Charlene Simpson to act as executive director designees for approving staff requests for access to one or more TEA web applications accessed through the TEAL. This authorization will be valid for the calendar year starting September 2021 through August 2022. The Board unanimously approved the request as stated.

MOTION: Gene Solis

SECOND: John Turpin

8. Discuss and Consider Approval of 2022-2023 ESC Region 12 Calendar

The proposed calendar was presented by Larry Robinson. Mr. Robinson explained the process of developing the calendar. The calendar was approved unanimously.

MOTION: Kerry Hansen

SECOND: Rex Daniels

9. Discuss and Consider Authorization to Begin Board Election Process

- Connie Z. White, Place 4, Hamilton and Coryell Counties
- Gene Solis, Place 5, Bosque and Hill Counties

Connie White and Gene Solis indicated that they plan to apply for re-election. The board unanimously approved the authorization to begin the election process.

MOTION: Rex Daniels

SECOND: Connie White

10. Discuss Facilities Report

Larry Robinson presented the Facilities Report. Some renovations are being finished up. New huddle rooms in Building 3 were finished out last month. Additional huddle rooms will be constructed in the old Print Center area to accommodate the needs of the grant services group when they move to that area. The partnership with TSTC will involve renovation of part of Building 3 in order to accommodate TSTC classes. Renovations will include additional restrooms, electrical, modifications to the floor, and other items needed for the workspace and classroom space.

11. Executive Session in Accordance with Texas School Law Bulletin (Article 551.001)

An Executive Session was not required for this meeting.

12. Receive Personnel Report

Mr. Larry Robinson submitted the personnel report to the board.



Personnel Report
October 7, 2021 thru December 03, 2021

Sorted alphabetically by department

| <i>Date</i> | <i>Name</i> | <i>Position</i> | <i>Department/Division</i> |
|---|---------------------|--------------------------|----------------------------|
| New Employees | | | |
| 11/08/2021 | Autumn Russell | Accountant III | <i>Business Services</i> |
| 12/01/2021 | Suzanna Avalos | Nurse Grant Coordinator | <i>Human Resources</i> |
| Employee Changes | | | |
| Termination (resignation, retirement, dismissal, etc.) | | | |
| 10/22/2021 | Heather Gerik | Accountant III | <i>Business Services</i> |
| 10/28/2021 | Angela Giles | Accountant III | <i>Business Services</i> |
| 11/17/2021 | Cornelia Crittenden | GEAR UP Site Facilitator | <i>Grant Services</i> |
| | | | |

12-21/HR

13. Receive Informational Reports


- AESA Report
- Commissioner's Visit

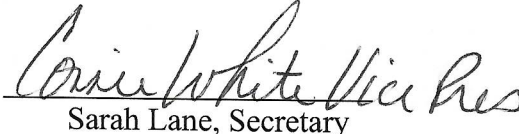
Dr. Maze spoke briefly about the AESA National Conference that was held in Houston in early December and Commissioner Morath's visit to Region 12.

ADJOURNMENT:

MOTION: Gene Solis

SECOND: John Turpin


 Bill Killian, Chairman


 Sarah Lane, Secretary

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