



**Education Service Center Region 12
Board of Directors Meeting
Thursday, August 19, 2021 – 10 A. M.
2101 W. Loop 340, Waco, TX 76712**

The Board of Directors of the Education Service Center Region 12 met at 10 a.m. on Thursday, August 19, 2021 at the center, 2101 W. Loop 340, Waco, TX.

Board Members Present:

Rex Daniels
Bill Killian
John Turpin
Sarah Lane
Connie Z. White
Gene Solis
Kerry Hansen
Lindy Ermoian

Board Members Absent:

Staff Members Present:

Jerry Maze
Charlene Simpson
Terry Marak
Nick Brown
Larry Robinson
Tara Dillard

The meeting was called to order by Chairman Bill Killian.

Discuss and Consider Approval of Minutes for June 17, 2021 Meeting

With no correction to or questions about the minutes of the June 17, 2021 board meeting, the board approved them unanimously.

MOTION: Daniels

SECOND: Solis

Discuss and Consider Approval of Financial Reports

Mr. Terry Marak, Chief Financial Officer, discussed the monthly financial reports which included the bills paid as of May 31, 2021 and June 30, 2021, the board report as of June 30, 2021 and the interest earnings and cash flow reports. The board unanimously approved all financial reports submitted by Mr. Marak.

MOTION: Solis

SECOND: Turpin

Discuss and Consider Approval of Audit Engagement Letter for 2020-2021

Mr. Terry Marak explained that this is a contract that must be approved annually. The board unanimously approved the contract for 2020-2021.

MOTION: Hansen
SECOND: White

Discuss and Consider Approval of Original Annual Operating Budget for 2021-2022

Mr. Terry Marak presented the Original Annual Operating Budget and discussed the details of the budget with the board. The board unanimously approved the annual operating budget for 2021-2022.

MOTION: Solis
SECOND: Daniels

Discuss and Consider Approval of ESC Localized Policy Update 27

Mr. Larry Robinson discussed the most recent updates to the ESC local policy with the board. The board approved all updates.

MOTION: Turpin
SECOND: Hansen

Discuss and Consider Approval of Amendments to ESC Localized Policy CB

Mr. Larry Robinson discussed the most recent changes to the ESC local policy CB with the board. The board approved all changes.

MOTION: Daniels
SECOND: Turpin

Discuss Facilities Update Plan

Mr. Larry Robinson explained that we are in the process of completing painting projects throughout the building and replacing all common area furniture. The next project will include adding office space to the Print Center area.

Executive Session in Accordance with the Texas School Law Bulletin (Article 551.001)

A. Discuss and Consider Approval of Amendment to 2021-2022 Contract for Executive Director

The amendment was discussed by the board during closed executive session. The board unanimously approved the amendment to the 2021-2022 contract for the Executive Director.

MOTION: White
SECOND: Turpin

Receive Personnel Report

Mr. Larry Robinson submitted the personnel report to the board as it is listed below.



Personnel Report
June 03, 2021 thru August 03, 2021
Sorted alphabetically by department

<i>Date</i>	<i>Name</i>	<i>Position</i>	<i>Department/Division</i>
New Employees			
07/19/2021	Jennifer Serrato	Education Specialist	<i>Federal Programs</i>
08/02/2021	Danielle Hughes	Education Specialist	<i>Federal Programs</i>
07/12/2021	Kathryn Allen	Education Specialist	<i>General Education Services</i>
07/12/2021	Sue Banfield	PT Bilingual HB3 Reading Academy Facilitator	<i>General Education Services</i>
08/02/2021	Ashley Becknauld	Continuous Improvement Specialist	<i>General Education Services</i>
07/12/2021	Jennifer Conner	Coordinator for Strategic Initiatives	<i>General Education Services</i>
06/14/2021	Michelle Dalrymple	Secretary II	<i>General Education Services</i>
08/02/2021	Jenny Glaser	Continuous Improvement Specialist	<i>General Education Services</i>
07/12/2021	Ginger Rowe	Education Specialist	<i>General Education Services</i>
08/02/2021	Debra Humphrey	Continuous Improvement Specialist	<i>General Education Services</i>
08/02/2021	Scarlet Biggs	GEAR UP Site Facilitator	<i>Grant Services</i>
08/02/2021	Andrea Butler	GEAR UP Site Facilitator	<i>Grant Services</i>
08/02/2021	Lisa Grantham	GEAR UP Site Facilitator	<i>Grant Services</i>
Interns			
07/26/2021	Ashton Vest	CMS Intern	<i>Customer & Marketing Services</i>
06/29/2021	Jordan Burks	Federal Programs Intern	<i>Federal Programs</i>
Employee Changes			
06/14/2021	Tammie Darst	Accountant II	<i>Business Office. Moved from Accountant I to Accountant II</i>
08/02/2021	Christina Wilhelm	Accountant I	<i>Business Office. Moved from Secretary II - Federal Programs to Accountant I - Business Office</i>
07/19/2021	Larissa Mezynski	Education Specialist	<i>Moved to 60% PT employee from 100% FT</i>

08/02/2021	Rachel Page	Blended Cohort Leader	<i>General Education Services.</i> Moved to Blended Cohort Leader from Ed Specialist
08/02/2021	Chelsea Collins	GEAR UP Site Facilitator	<i>Grant Services.</i> Moved from ACE Site Coordinator to GEAR UP
08/02/2021	Emily Green	ACE Site Coordinator	<i>Grant Services.</i> Moved from ACE Cycle 9 to ACE Cycle 10
08/02/2021	Kristen Payne	GEAR UP Site Facilitator	<i>Grant Services.</i> Moved from ACE Site Coordinator to GEAR UP

Termination (resignation, retirement, dismissal, etc.)

06/23/2021	Amy Gill	Accountant III - Payroll	<i>Business Office</i>
07/30/2021	Cynthia Wittenburg	Certification Manager/ Registration Support	<i>Business Office</i>
07/30/2021	Maricela Hernandez	Migrant Service Coordinator	<i>Federal Programs</i>
07/30/2021	Jami Archer	ACE Site Coordinator Cycle 10	<i>Grant Services</i>
07/30/2021	Janice Ballard	ACE Site Coordinator Cycle 9	<i>Grant Services</i>
07/23/2021	Racheal Broussard	GEAR UP Site Facilitator	<i>Grant Services</i>
07/30/2021	Ruth Coker	ACE Site Coordinator Cycle 9	<i>Grant Services</i>
07/31/2021	Kristen Curry	GEAR UP Site Facilitator	<i>Grant Services</i>
07/30/2021	Tiffani Logan	ACE Site Coordinator Cycle 9	<i>Grant Services</i>
07/30/2021	Pam Miller	ACE Site Coordinator Cycle 9	<i>Grant Services</i>
07/30/2021	Nicole Mishnick	ACE Project Director Cycle 9	<i>Grant Services</i>
07/30/2021	Alice Read	GEAR UP Site Facilitator	<i>Grant Services</i>
07/30/2021	Christen Rogers	ACE Site Coordinator Cycle 9	<i>Grant Services</i>
07/30/2021	Allison Spencer	GEAR UP Site Facilitator	<i>Grant Services</i>
07/23/2021	Jemeka Summerhill	GEAR UP Site Facilitator	<i>Grant Services</i>
07/23/2021	Robyn Urive	GEAR UP Site Facilitator	<i>Grant Services</i>
07/30/2021	Diane McDaniel	Librarian	<i>Personnel on Demand</i>
6/15/2021	Kim Patterson	Librarian	<i>Personnel on Demand</i>

8-21/HR

Receive Informational Reports

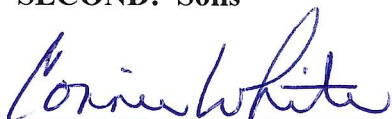
The board received the following informational reports:

- TAESC Conference – November 12-14 – Gaylord Texan Resort
- AESA National Conference – December 1-4 – Houston, Texas
- COVID Vaccination Clinic – August 24th – ESC Region 12 - 10:00 am to 4:00 pm

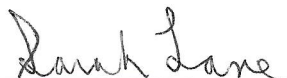
There being no further business the meeting adjourned.

MOTION: Daniels

SECOND: Solis



Bill Killian, Chairman



Sarah Lane, Secretary

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