



**Education Service Center Region 12
Board of Directors Meeting
Thursday, April 21, 2022– 10 A. M.
2101 W. Loop 340, Waco, TX 76712**

The Board of Directors of the Education Service Center Region 12 met at 10 a.m. on Thursday, April 21, 2022.

Board Members Present:

Bill Killian
Rex Daniels
John Turpin
Connie White
Lindy Ermoian
Gene Solis

Board Members Absent:

Kerry Hansen

Staff Members Present:

Jerry Maze
Terry Marak
Nick Brown
Charlene Simpson
Larry Robinson
Tammy Becker
Tara Dillard

Staff Members Absent:

The meeting was called to order by Chairman Bill Killian.

Administer Oath of Office to Board Members

Mr. Gene Solis and Mrs. Connie Z. White were administered the Oath of Office and sworn in to the ESC Region 12 Board of Directors.

Discuss and Consider Approval of Resignation of Board Member Sarah Lane

Dr. Maze shared with the Board that Sarah Lane submitted a letter of resignation from the ESC Region 12 Board due to scheduling conflicts. The Board unanimously accepted Sarah Lane's resignation from the ESC Region 12 Board of Directors

MOTION: Solis

SECOND: Turpin

Reorganize the ESC Board of Directors

Dr. Maze opened the floor for nominations to reorganize the Board. The motion was made by Gene Solis that Bill Killian remain Board Chairman and it was seconded by Connie White. Connie White made a motion that Rex Daniels be considered for Vice Chairman of the Board of Directors and it was seconded by Gene Solis. Gene Solis made a motion that John Turpin be considered for Secretary of the Board of Directors and Connie White seconded the motion. The Board of Directors unanimously approved the reorganization of the ESC Board of Directors.

Discuss and Consider Approval of Minutes for February 17, 2022 Meeting

There were no corrections to the minutes of the February 17, 2022 meeting and were approved unanimously by the Board.

MOTION: Solis
SECOND: White

Discuss and Consider Approval of Financial Reports

Mr. Terry Marak discussed the monthly financial reports, which included the bills paid as of January 31, 2022 and February 28, 2022, the board report as of February 28, 2022, the interest earnings, and cash flow reports. The board unanimously approved all financial reports submitted.

MOTION: Daniels
SECOND: Turpin

Discuss and Consider Approval of Mid-Year Budget Amendment

Mr. Marak presented a mid-year amended budget by fund type and function for fiscal year ending August 31, 2022. The board unanimously approved the mid-year budget amendment.

MOTION: Turpin
SECOND: Solis

Discuss and Consider Approval of Renewal of SDSS 21-22 Student Data Software

Mr. Marak explained that ESC Region 12 uses this software internally to analyze district/charter PEIMS data in the course of providing various services to our customers. ESC Region 12 also sells this software to our districts and charters on an annual basis. ESC Region 12 management requests that the ESC Region 12 Board of Directors approve the first of three annual renewals of the SDSS from Aloe Software Group. The board unanimously approved Aloe Software Group for the annual renewal of SDSS.

MOTION: Daniels

SECOND: Turpin

Discuss and Consider Approval of Request of Purchase of Service from Summit K12 for District Literacy Services

The Education Service Center Region 12 purchases a service for an English Language Proficiency Program to assist school districts in closing the English language and academic vocabulary gap between ELL students and non-ELL students. Based on information obtained, the ESC 12 management requests that the ESC Region 12 Board of Directors approve the purchase of the English Language Proficiency program from Summit K12. The Board unanimously approved the purchase of Summit K12.

MOTION: Solis

SECOND: White

Consider and Approve RFP for Upward Bound Resident Stay

The ESC Region 12's Upward Bound grant issued a Request for Proposal (RFP) for a summer residential stay for students. Region 12 received one response to the RFP from Baylor University that includes meeting space, lodging and meals. Based on the information received, the ESC Region 12 management requests that the Board approve Baylor University for the Upward Bound Residential stay. The Board approved the selection of Baylor University for the Upward Bound Residential stay.

MOTION: Solis

SECOND: Turpin

Consider and Approve RFP for Pharmacy Benefits Manager - UBC

The Education Service Center Region 12 issued a Request for Proposal (RFP) for the Center's Universal Benefits Consortium (UBC) to obtain an additional Pharmacy Benefits Manager (PBM). The UBC, through Region 12, requested an additional PBM to handle the increased business of the consortium. The UBC received responses from Script Care, Ltd., RxBenefits, Inc., and PCARx, Inc. The ESC Region 12 management requests that the Board approve all three PBM vendors to provide pharmaceutical benefits/services for the UBC. The board unanimously approved all three vendors to provide pharmaceutical benefits/services for the UBC.

MOTION: Daniels

SECOND: Solis

Consider and Approve Purchase by the General Education Department for over \$50,000

The ESC Region 12 General Education Department is requesting permission to purchase learning materials that exceed \$50,000 for the Texas Home Learning grant (THL) from Teaching Strategies. This purchase is allowed by the THL grant and will be purchased through the ESC Region 7 Purchasing Cooperative. Based on the information received, the ESC Region 12 management requests that the ESC Region 12 Board of Directors approve the purchase of teaching materials from Teaching Strategies for the THL grant. The Board unanimously approved the purchase.

MOTION: Solis

SECOND: White

Discuss and Consider Approval of the Amended Interlocal Participation Agreement (IPA) with the TASB Risk Management Fund

Mr. Larry Robinson discussed the amended Interlocal Agreement with the Board. The Board approved the Amended Interlocal Participation Agreement with TASB Risk Management Fund unanimously.

MOTION: White

SECOND: Turpin

Executive Session in Accordance with the Texas School Law Bulletin (Article 551.001)

An executive session was not required for this meeting.

Receive Facilities Report

Mr. Larry Robinson shared that they are working on the TSTC project in Building 3. The Grant Services area is still a work in progress with a tentative completion date of June 15th. The student art throughout the building has been replaced.

Receive Personnel Report

Larry Robinson reviewed the Personnel Report with the Board.



Personnel Report

February 03, 2022 thru Date April 01, 2022

Sorted alphabetically by department

Date	Name	Position	Department/Division
New Employees			

02/28/2022	Katie Johnson	Graphic Design & Communications Specialist	<i>Customer & Marketing Services</i>
02/22/2022	Ashleigh Herr	Accountant III	<i>Business Services</i>
03/28/2022	Sonia Tilley	Accountant III	<i>Business Services</i>

Employee Changes			
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04/01/2022	Tammy Becker	Senior Director	Title Change from Director - <i>General Education Services</i>
04/01/2022	Jennifer Conner	Assistant Director	Title Change from Coordinator for Strategic Initiatives - <i>General Education Services</i>
04/01/2022	Jessica Torres	Assistant Director	Title Change from School Improvement Liaison - <i>Superintendent & Campus Leadership Services</i>
03/01/2022	April Russell	TSDS PEIMS Analyst	Title Change from Department Assistant/PEIMS Support - <i>Information Services</i>
03/01/2022	Terri Henson	Skyward Student Software Analyst	Title Change from Ascender Student Services Analyst - <i>Information Services</i>

Termination (resignation, retirement, dismissal, etc.)			
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02/25/2022	Gloria Retana	Accountant III	<i>Business Services</i>

4-22/HR

Receive Informational Reports

Jerry shared that the Universal Benefits Consortium continues to grow with the addition of Comal ISD.

There being no further business the meeting was adjourned.

MOTION: Turpin

SECOND: Solis



Bill Killian, Chairman



John Turpin, Secretary