



Education Service Center Region 12
Board of Directors Meeting
Thursday, October 19, 2023 – 10 a.m.
2101 W. Loop 340 – Waco, TX 76712

The Board of Directors of the Education Service Center Region 12 met on Thursday, October 19, 2023, at the center, 2101 W. Loop 340, Waco, TX.

Board Members Present:

Kerry Hansen
Rose Cameron
Kevin Stanford
Rex Daniels
John Turpin

Board Members Absent:

Bill Killian
Alexis Neumann

Staff Members Present:

Jerry Maze
Terry Marak
Larry Robinson
Patrick Murphy
Tara Dillard

Staff Members Absent:

Tammy Becker

The meeting was called to order by Vice-Chairman Rex Daniels

Discuss and Consider Approval of the Resignation of Board Member Nick Brown

The resignation of Board Member Nick Brown was unanimously approved by the Board.

MOTION: Hansen

SECOND: Stanford

Discuss and Consider Approval of Minutes for August 17, 2023 Meeting

With one correction to the minutes of the August 17, 2023 board meeting, the board approved them unanimously.

MOTION: Turpin

SECOND: Stanford

Discuss and Consider Approval of Financial Reports

Mr. Terry Marak discussed the bills paid as of July 31, 2023 and August 31, 2023, the board report, the interest earnings and cash flow reports. All reports were approved unanimously by the board.

MOTION: Cameron
SECOND: Hansen

Discuss and Consider Final Budget Amendment for 2022-2023 Fiscal Year

Mr. Terry Marak presented the board with a copy of the final amended budget by fund type and function for fiscal year ending August 31, 2023. The board unanimously approved the final budget amendment for 2022-2023.

MOTION: Turpin
SECOND: Stanford

Discuss and Consider Approval of the Share the Success Merit Pay System 2022-2023 Recommendation

Executive cabinet recommended that the Region 12 Share the Success Merit Pay System for 2022-2023 be awarded to eligible employees based on the fact that all center-wide criteria was met. The amount awarded will be \$1500.00.

MOTION: Cameron
SECOND: Turpin

Discuss and Consider Approval of Replacing Partition Doors in Waco ABCD Meeting Rooms in Excess of \$50,000.

Mr. Terry Marak asked the Board to table this Board item until the December 2023 Board Meeting as we will now need to do an RFP to begin the replacement process.

Discuss and Consider Approval of ESC-Initiated (LOCAL) Policies
A. CBF(Local): Revenue Sources-Investment

Mr. Terry Marak discussed the current CBF (LOCAL): Revenue Sources and Investments and explained the board is asked to approve the CBF (Local): Revenue Sources Investment Policy annually.

MOTION: Hansen
SECOND: Cameron

Discuss Facilities Update

Mr. Larry Robinson shared that he and Clayton Lednicky have just completed their five-year plan for the center and are now looking to future projects. This includes new furniture for the Brazos and Travis meeting rooms. Once Brazos and Travis are complete the Lone Star, Bowie and the Tech Lab meeting rooms will be scheduled to have the furniture replaced.

Executive Session in Accordance with the Texas Government Code (Sec. 551.001)

An Executive Session was required for this meeting.

Board member, Kevin Stanford, made a motion to accept the resignation letter submitted by Dr. Jerry Maze effective January 31, 2024.

MOTION: Stanford

SECOND: Turpin

Board member, Kevin Stanford, made the motion to accept the AESA proposal to conduct the search for the position of ESC Region 12 Executive Director.

MOTION: Stanford

SECOND: Turpin

Receive Personnel Report

Mr. Larry Robinson submitted the personnel report to the board as listed below.



Personnel Report
August 01, 2023 thru October 04, 2023
Sorted alphabetically by department

| Date | Name | Position | Department/Division |
|------|------|----------|---------------------|
|------|------|----------|---------------------|

| New Employees | | | |
|----------------------|------------------|--|----------------------------|
| 09/11/2023 | Amy Nicholson | Accountant III | Business Services |
| 09/11/2023 | Haily Rambo | Coordinator for Testing and Accountability | Campus Leadership Services |
| 08/01/2023 | Robin Dulock | E-Rate Specialist | E-Rate Consulting Services |
| 10/02/2023 | Vicky White | E-Rate Specialist-PT | E-Rate Consulting Services |
| 09/25/2023 | Kayla Earnshaw | Child Nutrition Specialist | Federal Programs |
| 08/01/2023 | Becky Lane | Education Specialist | Federal Programs |
| 08/01/2023 | Kasey Bechtold | Education Specialist | General Education Services |
| 08/01/2023 | Becky Hahne | Education Specialist | General Education Services |
| 09/11/2023 | Connie Phillips | Skyward Student Software Analyst | Information Services |
| 10/02/2023 | Tom Stephens | Skyward Student Software Analyst-PT | Information Services |
| 10/02/2023 | Charlene Simpson | Texas Strategic Leadership Lead Coach-PT | Leadership Services |
| 08/02/2023 | Miranda Brown | Counselor | Personnel on Demand |
| 08/02/2023 | Denise Clifton | Counselor | Personnel on Demand |
| 09/05/2023 | Nick Brown | School Finance Agent-PT | School Finance Services |

| Interns | | | |
|------------------------|----------------|--------|----------------------------|
| Internship Ends | | | |
| 08/12/2023 | Madylin Bihl | Intern | CMS |
| 07/31/2023 | Brooke Griffin | Intern | General Education Services |
| 07/31/2023 | Caleb Glaser | Intern | Technology Services |
| 07/31/2023 | Tanner Marak | intern | Technology Services |

| Employee Changes | | | |
|-------------------------|-----------------|--|--|
| 09/01/2023 | Taryn Courville | Communications & Digital Media Assistant | Moved from CMS to Academic & Administrative Services |
| 09/01/2023 | Abbie Ramirez | Graphic Design & Communications Specialist | Moved from CMS to Academic & Administrative Services |
| 09/01/2023 | Leah Magid | Graphic Design & Print Associate | Moved from CMS to the Business Office |
| 09/01/2023 | TJ Arndt | Education Specialist/Coordinator | Moved from Education Specialist-Team Leader to Education Specialist-Coordinator with Federal Programs |
| 09/01/2023 | Tonya Ramos | Education Specialist/Coordinator | Moved from Education Specialist to Education Specialist-Coordinator with Federal Programs |
| 09/25/2023 | Erica Serrato | Education Specialist | Moved from Ascender Software Analyst with Information Services to Education Specialist with Federal Programs |
| 09/01/2023 | Heather Wheeler | School Safety Coordinator | Moved from Education Specialist to School Safety Coordinator with Federal Programs |
| 09/01/2023 | Lisa Cisneros | Education Specialist/Team Leader | Moved from Education Specialist to Education Specialist-Team Leader with General Education Services |
| 10/01/2023 | Denise Gilbert | Assistant Director | Moved from Education Specialist to Assistant Director with General Education Services |
| 10/01/2023 | Courtney Ingram | Education Specialist/Team Leader | Moved from Education Specialist to Education Specialist-Team Leader with General Education Services |
| 08/01/2023 | Kristen Payne | ACE Site Coordinator | Moved from GEAR UP to ACE 12 with Grant Services |
| 09/01/2023 | Beverly Roeder | Assistant Director | Moved from Skyward Team Leader to Assistant Director with Information Services |

| Termination (resignation, retirement, dismissal, etc.) | | | |
|---|---------------------------|----------------------------------|---|
| 08/31/2023 | Charlene Simpson | Deputy Executive Director | Academic & Administrative Services |
| 08/11/2023 | Krystal Rodriguez | Accountant III | Business Services |
| 08/31/2023 | Jennifer Marshall Higgins | Director | Customer & Marketing Services |
| 08/31/2023 | Tori Zander | Multimedia & Content Specialist | Customer & Marketing Services |
| 08/31/2023 | Vicky White | E-Rate Coordinator | E-Rate Consulting Services |
| 08/31/2023 | Lindsay Barker | ACE Program Specialist | Grant Services |
| 07/31/2023 | Jacquelyn Collins | ACE Site Coordinator | Grant Services |
| 08/31/2023 | Lynn Hundley | GEAR UP Site Facilitator | Grant Services |
| 08/31/2023 | Tom Stephens | Assistant Director | Information Services |
| 08/31/2023 | Dave Yonker | Skyward Student Software Analyst | Information Services |
| 08/31/2023 | Lisa McCray | Director | Virtual Learning & Instructional Technology Initiatives |

10-23/HR

Receive Informational Reports

Dr. Jerry Maze reminded the board of the upcoming AESA conference in Anaheim, California November 29 through December 1 as well as the TAESC Conference in South Padre November 17 through November 19.


There being no further business the meeting was adjourned.

MOTION: Cameron

SECOND: Hansen



Bill Killian, Chairman



John Turpin, Secretary