



Education Service Center Region 12
Board of Directors Meeting
Thursday, October 20, 2022 – 10 a.m.
2101 W. Loop 340 – Waco, TX 76712

The Board of Directors of the Education Service Center Region 12 met on Thursday, October 20, 2022, at the center, 2101 W. Loop 340, Waco, TX.

Board Members Present:

Kerry Hansen
Rose Cameron
Kevin Stanford
Rex Daniels
Gene Solis
John Turpin
Alexis Neumann

Board Members Absent:

Bill Killian

Staff Members Present:

Jerry Maze
Charlene Simpson
Terry Marak
Larry Robinson
Tara Dillard

Staff Members Absent:

Tammy Becker

The meeting was called to order by Vice-Chairman Rex Daniels

Proclamation Presentation from State Representative of Texas Charles “Doc” Anderson

Charles “Doc” Anderson presented Dr. Jerry Maze a Proclamation Recognizing and Congratulating him on his recent 2022 Peter C. Young Award from AESA.

Discuss and Consider Approval of the Appointment of Rose Cameron to Fill an Unexpired Term on the ESC Region 12 Board of Directors for Place 4, Representing Coryell and Hamilton Counties

Rose Cameron was unanimously approved to fill the Place 4 unexpired term for Coryell and Hamilton Counties.

MOTION: Hansen

SECOND: Turpin

Administer Oath of Office to Board Member Rose Cameron

The Oath of Office was administered to Rose Cameron by Tara Dillard.

Discuss and Consider Approval of Minutes for August 16, 2022 Meeting

With no correction to or questions about the minutes of the August 16, 2022 board meeting, the board approved them unanimously.

MOTION: Solis

SECOND: Stanford

Discuss and Consider Approval of Financial Reports

Mr. Terry Marak discussed the bills paid as of July 31, 2022 and August 31, 2022, the board report, the interest earnings and cash flow reports. All reports were approved unanimously by the board.

MOTION: Turpin

SECOND: Solis

Discuss and Consider Final Budget Amendment for 2021-2022 Fiscal Year

Mr. Terry Marak presented the board with a copy of the final amended budget by fund type and function for fiscal year ending August 31, 2022. The board unanimously approved the final budget amendment for 2020-2021.

MOTION: Hansen

SECOND: Turpin

Discuss and Consider Approval of Extension of Depository Contract with First National Bank of Central Texas

ESC Region 12 submitted formal bids for a depository contract in 2020. First National Bank of Central Texas (FNBCT) was awarded the depository contract based on a defined set of criteria. ESC Region 12 has had a great working relationship with FNBCT and would like to recommend extending the current depository contract for 2022-2024. The Board unanimously approved extending the depository contract with FNBCT.

MOTION: Solis

SECOND: Cameron

Discuss and Consider Approval of the Share the Success Merit Pay System 2021-2022 Recommendation

Executive cabinet recommended that the Region 12 Share the Success Merit Pay System for 2021-2022 be awarded to eligible employees based on the fact that all center-wide criteria was met. The amount awarded will be up to \$1500.00.

MOTION: Cameron

SECOND: Solis

Discuss and Consider Approval of Purchasing Over \$50,000 of New Furniture for the Bluebonnet, Mockingbird, and Pecan Meeting Rooms

Region 12 would like to purchase new furniture for Bluebonnet, Mockingbird, and Pecan meeting rooms. This furniture will be similar to the furniture in Waco ABCD. Region 12 received two prices from vendors that have a contract with a purchasing cooperative of which ESC Region 12 is a member. ESC 12 management recommends the Board approve purchasing the meeting room furniture from one of these vendors securing pricing for up to \$121,000. The Board unanimously approved the recommendation.

MOTION: Stanford

SECOND: Solis

Discuss and Consider Approval of the Purchase/Lease of Over \$50,000 for an SUV for the Executive Director

ESC Region 12 requested bids for one full-size new or used SUV for the Executive Director. ESC Region 12 management believes it is a better use of funds to purchase a used SUV. Therefore, we request that the Board approve ESC Region 12 to purchase a new/used SUV up to an amount not to exceed \$55,000. The Board unanimously approved the request.

MOTION: Hansen

SECOND: Cameron

Discuss and Consider Approval of Purchasing Over \$50,000 of Texas Instruments Calculators

ESC Region 12 is planning to purchase up to \$225,000 in calculators for students in the GEAR UP and Upward Bound grants from a purchasing cooperative. The ESC 12 management recommends the Board approve the purchase of TI calculators from a purchasing cooperative for GEAR UP and Upward Bound grants up to \$225,000. The Board approved the recommendation.

MOTION: Turpin

SECOND: Hansen

Discuss and Consider Approval of the Sale of 4.8 Acres TJ Chambers Grant Survey Land Owned by ESC Region 12

ESC Region 12 received an offer from Bird-Kultgen Ford to purchase a 4.8 plot of land owned by ESC Region 12 referred to as the TJ Chambers plot. Based on all of the information gathered, ESC Region 12 management recommends that the Board approve the sale of the 4.8 acres of the TJ Chambers plot of land to Bird-Kultgen Ford for \$350,000. The Board unanimously approved the recommendation.

MOTION: Solis
SECOND: Turpin

Discuss and Consider Approval of External Financial Auditor for HOT Workforce Development Board

ESC Region 12 is the fiscal agent for the Heart of Texas Workforce Development Board (HOTWDB). ESC Region 12 requested an RFQ for Audit Engagement Services for HOT Workforce Development Board. Three audit firms responded to the RFQ. Based on information gathered from a scoring rubric, ESC Region 12 management recommends that the Board approve Jaynes, Reitmeier, Boyd, & Therrell, PC to perform the annual audit engagement service for the HOT Workforce Development Board (HOTWDB). The Board unanimously approved the recommendation.

MOTION: Stanford
SECOND: Hansen

Discuss and Consider Approval of ESC-Initiated (LOCAL) Policies
A. CBF(Local): Revenue Sources-Investment

Mr. Terry Marak discussed the current CBF (LOCAL): Revenue Sources and Investments and noted that there were no changes to current policy. The board is asked to approve this annually.

MOTION: Hansen
SECOND: Turpin

Discuss Facilities Update

Mr. Larry Robinson shared that we have completed the remodel in the former Print Center in building 3. The next project is to replace the furniture in the Bluebonnet, Mockingbird, and Pecan meeting rooms. Carpet and paint will be updated as well.

Executive Session in Accordance with the Texas Government Code (Sec. 551.001)

An Executive Session was not required for this meeting.

Receive Personnel Report

Mr. Larry Robinson submitted the personnel report to the board as listed below.



Personnel Report
August 02, 2022 thru October 03, 2022

Sorted alphabetically by department

<i>Date</i>	<i>Name</i>	<i>Position</i>	<i>Department/Division</i>
New Employees			

09/06/2022	Sheryl Groppe	Accountant III	<i>Business Services</i>
08/15/2022	Courtney Phifer-Ingram	Education Specialist	<i>General Education Services</i>
08/15/2022	Tammy Payne	Education Specialist	<i>General Education Services</i>

Interns

<i>Intern Hires</i>			
09/12/2022	Arria Minor	Intern	<i>Customer & Marketing Services</i>

<i>Intern Exits</i>			
08/12/2022	Peyton Posey	Intern	<i>Customer & Marketing Services</i>
08/12/2022	Garrett Trice	Intern	<i>General Education Services</i>
08/12/2022	Karoline Turner	Intern	<i>General Education Services</i>
08/12/2022	Tanner Marak	Intern	<i>Technology Services</i>

Employee Changes

09/01/2022	Allison Harvey	Accountant III	Moved to <i>Business Services</i> from Grant Services
09/01/2022	Jennifer Angell	Child Nutrition Specialist/Coordinator	Moved to <i>Child Nutrition Specialist/Coordinator</i> from Child Nutrition Specialist - Federal Programs
09/01/2022	Julie McPherson	GEAR UP Specialist	Moved to <i>GEAR UP Specialist</i> from GEAR UP Site Facilitator

Termination (resignation, retirement, dismissal, etc.)

08/12/2022	Jewell Armstrong	Accountant III	<i>Business Services</i>
09/29/2022	Julie Posey	Department /Marketing Assistant	<i>Customer & Marketing Services</i>
08/31/2022	Sheri Yearby	Education Specialist/Coordinator	<i>Federal Programs</i>
08/31/2022	Nick Brown	Deputy Executive Director	<i>Finance & Technology Services</i>
08/05/2022	Cyndy Wadley	PT-Reading Academy Cohort Leader	<i>General Education Services</i>
08/12/2022	Sue Banfield	PT-Reading Academy Cohort Leader	<i>General Education Services</i>
08/18/2022	Margaret Thomson	PT-Reading Academy Cohort Leader	<i>General Education Services</i>
08/18/2022	Terri Bukowski	Counselor	<i>Personnel on Demand</i>

10-22/HR

Receive Informational Reports

Dr. Jerry Maze reminded the board of the upcoming AESA conference in Atlanta November 30 through December 2.

There being no further business the meeting was adjourned.

MOTION: Turpin

SECOND: Solis



Bill Killian, Chairman



John Turpin, Secretary