



Education Service Center Region 12
Board of Director's Meeting
Thursday, December 15, 2022 – 10 A. M.
2101 West Loop 340 Waco, TX 76712

The Board of Directors of the Education Service Center Region 12 met on Thursday, December 15, 2022, at the center, 2101 W. Loop 340, Waco, TX.

Board Members Present:

Bill Killian
Rose Cameron
Rex Daniels
Kevin Stanford
Alexis Neumann

Board Members Absent:

Kerry Hansen
John Turpin

Staff Members Present:

Jerry Maze
Terry Marak
Tammy Becker
Larry Robinson
Tara Dillard

Staff Members Absent:

Charlene Simpson

The meeting was called to order by Chairman Bill Killian

Discuss and Consider Approval of Fund Balance Designations and Reservations

Terry Marak reviewed the 2022 Fund Balance designation with the Board and it was approved unanimously.

MOTION: Daniels

SECOND: Stanford

Discuss and Consider Approval of Annual Financial Report from Jaynes, Reitmeier, Boyd & Therrell

Jaynes, Reitmeier, Boyd, and Therrell, P.C., represented by Diana Ward at the board meeting, audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Education Service Center Region 12, as of and for the year ended August 31, 2022, which collectively comprise the Service Center's basic financial statements. A detailed signed audit report is available in the ESC

Region 12 Business Office. The audit was unanimously approved by the board after Ms. Ward completed the report.

MOTION: Cameron

SECOND: Daniels

Discuss and Consider Approval of Minutes for October 20, 2022 Meeting

Mr. Terry Marak discussed the bills paid as of July 31, 2022 and August 31, 2022, the board report, the interest earnings and cash flow reports. All reports were approved unanimously by the board.

MOTION: Daniels

SECOND: Stanford

Discuss and Consider Approval of Financial Reports

- Bills Paid as of September 30, 2022
- Bills Paid as of October 31, 2022
- Board Report as of October 31, 2022
- Interest Earnings Report
- Cash Flow Report

Mr. Marak discussed the bills paid as of September and October, 2022, the board report as of October 31, 2022, the interest earnings report and the cash flow statement. The board unanimously approved all financial reports submitted by Mr. Marak.

MOTION: Stanford

SECOND: Daniels

Consider and Approve Resignation of Board Member Gene Solis

Dr. Maze explained that Gene Solis resigned due to relocation. The Board unanimously approved Mr. Solis's resignation.

MOTION: Cameron

SECOND: Daniels

Discuss and Consider Authorization to Begin Board Election Process

- Rex Daniels, Place 3, Lampasas and Mills Counties
- Kevin Stanford, Place 6, Freestone and Navarro Counties
- John Turpin, Place 7, Falls and Limestone Counties

All Board members indicated that they plan to apply for re-election. The board unanimously approved the authorization to begin the election process.

MOTION: Cameron

SECOND: Stanford

Discuss and Consider Approval of Upward Bound Student Summer Trip to Boston for over \$50,000

ESC Region 12's Upward Bound grants are planning student trips to Boston for the upcoming summer. All three Upward Bound grants will have students participating and the cost of the trips will be in excess of \$50,000. The center will obtain quotes from the various board approved purchasing cooperatives that ESC Region 12 is a member of and has used for other purchasing needs in the past. Based on this information, the ESC Region 12 management requests the Board approve the ESC 12 staff using one of the board approved purchasing cooperatives to purchase an all-inclusive Boston student trip package. The Board unanimously approved the request as stated.

MOTION: Cameron

SECOND: Daniels

Discuss and Consider Approval of Two GEAR UP Student Summer Trips to Washington D.C., totaling over \$50,000 each

The ESC Region 12's GEAR UP grants are planning student trips to Washington D.C. for the upcoming summer. Both GEAR UP grants will have students participating and the cost of the trips will be in excess of \$250,000. The center will obtain quotes from the various board approved purchasing cooperatives that ESC Region 12 is a member of and has used for other purchasing needs in the past. Based on this information, the ESC Region 12 management requests the Board approve the ESC 12 staff using one of the board approved purchasing cooperatives to purchase an all-inclusive Washington D.C. student trip package. The Board unanimously approved the request as stated.

MOTION: Stanford

SECOND: Daniels

Discuss and Consider Approval of the Structure of the Land Sale Payment from the October Board Meeting

At the October Board meeting, ESC Region 12 management brought up for consideration and the Board approved the sale of 4.8 Acres TJ Chambers Grant Survey land to Bird Kultgen Ford for \$350,000. ESC Region 12 management planned to use a portion of the sales price (up to \$250,000) as a donation to the Region 12 Technology Foundation. Bird Kultgen Ford requested that the payment be structured as follows:

Purchase Price - \$313,205.00
Technology Foundation Donation - \$36,795.00
Total - \$350,000

ESC Region 12's auditors recommended that the Board approve the payment structure. Based on the information provided, the ESC Region 12 management recommends that the Board approve the proposed payment structure of the sale of land to Bird Kultgen Ford for \$350,000. The Board unanimously approved the request as stated.

MOTION: Cameron
SECOND: Stanford

Discuss and Consider Approval to Appoint Primary Submitter Designee for TEA Web Applications

Dr. Jerry Maze requested that the Board extend permission for Terry Marak and Charlene Simpson to act as executive director designees for approving staff requests for access to one or more TEA web applications accessed through the TEAL. This authorization will be valid for the calendar year starting September 2022 through August 2023. The Board unanimously approved the request as stated.

MOTION: Stanford
SECOND: Cameron

Consider Approval for ESC Region 12 to Notify Teacher Retirement System Active Care of Intent to Procure Other Health Care Options

Dr. Jerry Maze explained that the Legislature has given districts and Education Service Centers the option to opt out of TRS Active-Care. Dr. Maze asked the Board of Director's permission to opt out of TRS Active-Care with the intention of seeking Health care options elsewhere. The board unanimously approved ESC Region 12 to notify TRS Active Care of the intent to procure other Health Care Options.

MOTION: Daniels
SECOND: Stanford

Discuss and Consider Approval of 2023-2024 ESC Region 12 Calendar

The proposed calendar was presented by Larry Robinson. Mr. Robinson explained the process of developing the calendar. The calendar was approved unanimously.

MOTION: Daniels

SECOND: Cameron

Discuss Facilities Report

Larry Robinson shared that we will be receiving new meeting room furniture for Bluebonnet, Mockingbird and Pecan that will match the furniture in Building 1. The replacement of doors throughout the buildings is near completion. The parking lot will be restriped over the winter break as well as the installation of the speed bump on the private road that belongs to Region 12 and Bird Kultgen Ford. The bridges in the back parking lot will be installed during the winter break and outside lighting will be updated.

Executive Session in Accordance with Texas School Law Bulletin (Article 551.001)

An Executive Session was not required for this meeting.

Receive Personnel Report

Mr. Larry Robinson submitted the personnel report to the board.



Personnel Report

October 03, 2022 thru December 02, 2022

Sorted alphabetically by department

Date	Name	Position	Department/Division
New Employees			

Interns

Employee Changes

10/01/2022	Lori Nixon	Department Assistant	Moved to <i>Customer & Marketing Services</i> from Human Resources
10/01/2022	Cortnie Thompson	Clerk I/Greeter	Moved to <i>Customer & Marketing Services</i> from Human Resources

Termination (resignation, retirement, dismissal, etc.)

10/24/2022	John Bullion	Special Education Liaison	<i>Special Education Services</i>
11/07/2022	Renee Lee	Assistant Director	<i>Information Services</i>

12-22/HR

Receive Informational Reports

- AESA Report

Dr. Maze thanked the Board for attending the AESA National Conference in Atlanta and shared that he is proud to have Larry Robinson, Tammy Becker and Patrick Murphy participating in the Executives in Residence through AESA.

Tik Tok will not be used on ESC Devices per order of the Governor and Commissioner of Education. This application will be blocked from use at ESC Region 12.

ADJOURNMENT:

MOTION: Cameron

SECOND: Stanford


Bill Killian, Chairman


John Turpin, Secretary

12-22/ES