



**Education Service Center Region 12
Board of Directors Meeting
Thursday, April 20, 2023– 10 A. M.
2101 W. Loop 340, Waco, TX 76712**

The Board of Directors of the Education Service Center Region 12 met at 10 a.m. on Thursday, April 20, 2023.

Board Members Present:

Bill Killian
Kerry Hansen
John Turpin
Kevin Stanford
Nick Brown
Rose Cameron

Board Members Absent:

Rex Daniels
Alexis Neumann

Staff Members Present:

Jerry Maze
Larry Robinson
Terry Marak
Charlene Simpson
Tara Dillard

Staff Members Absent:

Tammy Becker

The meeting was called to order by Chairman Bill Killian.

Discuss and Consider Approval of Minutes for February 16, 2023 Meeting

There were no corrections to the minutes of the February 16, 2023 meeting and were approved unanimously by the Board.

MOTION: Cameron

SECOND: Hansen

Discuss and Consider Approval of Financial Reports

Mr. Terry Marak discussed the monthly financial reports, which included the bills paid as of January 31, 2023 and February 28, 2023, the board report as of February 28, 2023, the interest earnings, and cash flow reports. The board unanimously approved all financial reports submitted.

MOTION: Turpin

SECOND: Stanford

Discuss and Consider Approval of Mid-Year Budget Amendment

Mr. Marak presented a mid-year amended budget by fund type and function for fiscal year ending August 31, 2023. The board unanimously approved the mid-year budget amendment.

MOTION: Brown
SECOND: Cameron

Discuss and Consider Approval of Renewal of SDSS 22-23 Student Data Software Over \$50,000

Mr. Marak explained that ESC Region 12 uses this software internally to analyze district/charter PEIMS data in the course of providing various services to our customers. ESC Region 12 also sells this software to our districts and charters on an annual basis. ESC Region 12 management requests that the ESC Region 12 Board of Directors approve the first of three annual renewals of the SDSS from Aloe Software Group. The board unanimously approved Aloe Software Group for the annual renewal of SDSS.

MOTION: Hansen
SECOND: Turpin

Discuss and Consider Approval of Request of Purchase of Service from Summit K12 for District Literacy Services Over \$50,000

The Education Service Center Region 12 purchases a service for an English Language Proficiency Program to assist school districts in closing the English language and academic vocabulary gap between ELL students and non-ELL students. Based on information obtained, the ESC 12 management requests that the ESC Region 12 Board of Directors approve the purchase of the English Language Proficiency program from Summit K12. The Board unanimously approved the purchase of service from Summit K12.

MOTION: Cameron
SECOND: Stanford

Consider and Approve RFP for Upward Bound Resident Stay Over \$50,000

The ESC Region 12's Upward Bound grant issued a Request for Proposal (RFP) for a summer residential stay for students. Region 12 received one response to the RFP from Baylor University that includes meeting space, lodging and meals. Based on the information received, the ESC Region 12 management requests that the Board approve Baylor University for the Upward Bound Residential stay. The Board approved the selection of Baylor University for the Upward Bound Residential stay.

MOTION: Brown
SECOND: Turpin

Discuss and Consider Approval of GEAR UP Scholarship Consultant Over \$50,000

The Education Service Center Region 12 issued a Request for Proposal (RFP) for scholarship assistance and presentations. One bid was received for the Scholarship Lady of Central Texas. Based on the information received, the ESC 12 management requests that the Board approve the Scholarship Lady of Central Texas for GEAR UP visits, workshops, and presentations.

MOTION: Cameron

SECOND: Brown

Discuss and Consider Approval of New Convenience Copiers (60 months) for Over \$50,000

The Education Service Center Region 12 requested an RFP for staff copiers in April 2020. Texas Document Solutions was selected and approved as the copier vendor as the result of an RFP. Texas Document Solutions is listed as a vendor on the DIR state purchasing cooperative. ESC Region 12 is a member of the DIR cooperative. ESC Region 12 management requests that the Board approve Texas Document Solutions to provide copiers using the DIR contract. The Board unanimously approved the request.

MOTION: Stanford

SECOND: Hansen

Discuss and Consider Approval of RFP for Trauma-Informed Anonymous Reporting System Over \$50,000

The Education Service Center Region 12 requested an RFP for an Anonymous Incident Reporting and Management System as part of a Stop School Violence application. The grant is approximately \$950,000 in total for three years. Two bids were received. The grant application is due to the Department of Justice in mid-May. ESC Region 12 staff will evaluate the two responses over the next two weeks and will select a vendor based on a scoring evaluation. ESC Region 12 will only expend funds with the selected vendor after being selected as a grant recipient. Based on the above information, ESC Region 12 management requests that the Board approve up to \$830,000 for a vendor to provide the Anonymous Incident Reporting and Management software only upon being selected as a grant recipient. The Board unanimously approved the request.

MOTION: Turpin

SECOND: Hansen

Executive Session in Accordance with the Texas School Law Bulletin (Article 551.001)

An executive session was not required for this meeting.

Receive Facilities Report

Mr. Larry Robinson shared that the outside of the building has been repainted. We are in the process of completing the outside seating area at building 3.

Receive Personnel Report

Larry Robinson reviewed the Personnel Report with the Board.



Personnel Report
February 02, 2023 thru April 04, 2023
Sorted alphabetically by department

Date	Name	Position	Department/Division
New Employees			
03/01/2023	Sandy Talley	Events/Conference Specialist	Business Office
03/01/2023	Samantha Young	Accountant III	Business Services
03/06/2023	Joshua Price	POD Counselor	Human Resources/Personnel on Demand
04/03/2023	Lupe Perez	Secretary II	Special Education Services
Interns			
Employee Changes			
09/01/2022	Candace Kato	Division Change	Division Change - Academic & Administrative Services
04/01/2023	Ana Alvarez	E-Rate Specialist	<i>Moved to E-Rate Services from Customer & Marketing Services</i>
04/01/2023	Russ Meggs	Assistant Director	<i>Moved to E-Rate Services from Superintendent & Campus Leadership Services</i>
02/13/2023	Lori Nixon	HR Support	<i>Moved to Human Resources from Customer & Marketing Services</i>
02/13/2023	Cortnie Thompson	Clerk I/Greeter	<i>Moved to Human Resources from Customer & Marketing Services</i>
04/01/2023	Christa Miller	Texas Instructional Leadership Lead	<i>Moved to Texas Instructional Leadership Lead from Principal Liaison - SCLS</i>
04/01/2023	Brittany Kuehne	Technology Specialist II	<i>Moved within Technology Services to HOTWFD building</i>
Termination (resignation, retirement, dismissal, etc.)			
02/28/2023	Kristen Arterbury	Assistant Director	General Education Services
02/17/2023	Morgan Lopez	School Grant Nurse	Human Resources
02/24/2023	Jackie Blankenship	Accountant III	Business Services
03/21/2023	Gayle McKee	POD Counselor	Human Resources/Personnel on Demand
03/31/2023	Tom McLain	Technology Specialist II	Technology Services/HOTWDB

4-23/HR

Receive Informational Report

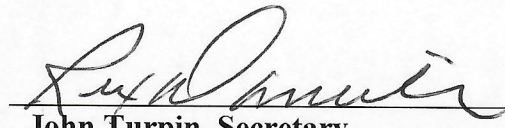
Charlene Simpson announced that she will be retiring in August. This will require reorganization from within the organization. Tammy Becker, Larry Robinson, and Patrick Murphy will all be promoted to Deputy Executive Directors.

There being no further business the meeting was adjourned.

MOTION: Hansen

SECOND: Turpin


Bill Killian, Chairman


John Turpin, Secretary