



Education Service Center Region 12  
Board of Directors Meeting  
Thursday, October 18, 2018 – 10 a.m.  
2101 W. Loop 340 – Waco, TX 76712

The Board of Directors of the Education Service Center Region 12 met on Thursday, October 18, 2018, at the center, 2101 W. Loop 340, Waco, TX.

**Board Members Present:**

Joe Pirtle  
Connie Z. White  
Sarah Lane  
Rex Daniels  
Bill Tarleton  
John Turpin

**Board Members Absent:**

Bill Killian  
Alexis Neumann

**Staff Members Present:**

Jerry Maze  
Charlene Simpson  
Terry Marak  
Nick Brown  
Sharon Henson  
Larry Robinson  
Tara Dillard

**Staff Members Absent:**

The meeting was called to order by Chairman Joe Pirtle.

***Discuss and Consider Approval of Minutes for August 16, 2018 Meeting***

With no correction to or questions about the minutes of the August 16, 2018 board meeting, the board approved them unanimously.

**MOTION: White**  
**SECOND: Turpin**

***Discuss and Consider Approval of Financial Reports***

Mr. Terry Marak discussed the bills paid as of July 31, 2018 and August 31, 2018, the board report, the interest earnings and cash flow reports. All reports were approved unanimously by the board.

**MOTION: Tarleton**  
**SECOND: Daniels**

## ***Discuss and Consider Final Budget Amendment for 2017-2018 Fiscal Year***

Mr. Terry Marak presented the board with a copy of the final amended budget by fund type and function for fiscal year ending August 31, 2018. After a brief discussion, the board unanimously approved the final budget amendment.

**MOTION: Turpin**  
**SECOND: Tarleton**

## ***Discuss and Consider Approval of the Share the Success Merit Pay System 2017-2018 Recommendation***

Executive cabinet recommended that the Region 12 Share the Success Merit Pay System for 2017-2018 be awarded to eligible employees based on the fact that all center-wide criteria was achieved.

**MOTION: Tarleton**  
**SECOND: Daniels**

## ***Update Regarding Plans for Building Renovation***

Mr. Larry Robinson shared that we are in the process of planning updates to our facilities. Building 3 renovations began about 3 weeks ago. We will be moving the Print Center to Building 3 in the near future.

## ***Discuss and Consider Approval of ESC-Initiated (LOCAL) Policies***

### ***A. CBF(Local): Revenue Sources-Investment***

Mr. Terry Marak discussed the current CBF (LOCAL): Revenue Sources and Investments and noted that there were no changes to current policy. The board is asked to approve this annually.

**MOTION: Daniels**  
**SECOND: Turpin**

## ***Discuss and Approve the Board of Directors Attestation for the Head Start Program***

Mrs. Sharon Henson explained that Region 12 has an opportunity to apply for the Head Start Program grant for McLennan and Falls Counties. Our partners would include Waco ISD, La Vega ISD, Marlin ISD, and Chilton ISD. This would be a five-year grant at seven million dollars per year.

**MOTION: Tarleton**  
**SECOND: White**

## ***Executive Session in Accordance with the Texas Government Code (Sec. 551.001)***

An Executive Session was not required for this meeting.

## Receive Personnel Report

The board received the following personnel report from Mr. Larry Robinson:



## Personnel Report

September 1, 2018 thru October 5, 2018

Date	Name	Position	Department/Division
<b>New Employees</b>			
9/4/2018	Bethan Frailey	Accountant III	Business Services
9/4/2018	Heather Gerik	Accountant III	Business Services
9/4/2018	Suzanne Murdough	Ed. Specialist	Federal Programs
9/5/2018	Charley Kennington	Bus Driver	School Bus Driving
9/5/2018	Matthew Bailey	Tutor	School Support & Grant Services
9/5/2018	Dawn Carrasquillo	Intermittent Science Instructor	School Support & Grant Services
9/5/2018	Kari Emblem	Intermittent Math Instructor	School Support & Grant Services
9/5/2018	Guillermo Gonzalez	Tutor	School Support & Grant Services
9/5/2018	Lindsay Gummelt	Intermittent Math Instructor	School Support & Grant Services
9/5/2018	Rudy Hickel	Intermittent Science Instructor	School Support & Grant Services
10/1/2018	Patricia Kamanda	Intermittent Academic Instructor	School Support & Grant Services
<b>Termination (resignation, retirement, dismissal, etc.)</b>			
9/14/2018	Cassandra Bianchi	Accountant III	Business Office
8/31/2018	Kathy Kensing	Nurse	Personnel on Demand
8/1/2018	Marcie Turner-Whitehurst	ACE Site Coordinator	School Support & Grant Services
8/31/2018	Angelo Ochoa	Project Support Specialist	HOTWDB
<b>FMLA</b>			
9/14/2018	Tammie Darst	Accountant I	Business Office
10/3/2018	Elizabeth Patton	Department Assistant	Federal Programs
<b>Medical Leave</b>			
<b>Workers Comp</b>			
9/6/2018	John Nichols	Building Maintenance Assistant	Building Operations

10-18/HR

***Receive Informational Reports***


- TAESC Conference – Gaylord Texan - November 2-4, 2018
- AESA Annual Conference – Colorado Springs – November 28-December 1, 2018
- Quality Leadership and Synergy Conference – Renaissance at the Arboretum-Austin – January 9-11, 2019

There being no further business the meeting was adjourned.

**MOTION: Daniels**

**SECOND: Turpin**

  
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*Joe Pirtle, Chairman*

  
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*Connie Z. Whyte, Secretary*