



Education Service Center Region 12  
Board of Directors Meeting  
Thursday, February 17, 2022  
2101 W. Loop 340 – Waco, TX 76712

The Board of Directors of the Education Service Center Region 12 met on Thursday, February 17, 2022, at the center, 2101 W. Loop 340, Waco, TX 76712

**Board Members Present:**

Bill Killian  
Rex Daniels  
Connie White  
Kerry Hansen  
Gene Solis

**Staff Members Present:**

Jerry Maze  
Charlene Simpson  
Terry Marak  
Nick Brown  
Larry Robinson  
Tara Dillard

The meeting was called to order by Chairman Bill Killian.

***Discuss and Consider Approval of Minutes for December 16, 2021 Meeting***

There were no corrections to the minutes of the December 16, 2021 meeting and were approved unanimously by the Board.

**MOTION: DANIELS**

**SECOND: HANSEN**

***Discuss and Consider Approval of Financial Reports***

- Bills Paid as of November 30, 2021
- Bills Paid as of December 31, 2021
- Board Report as of December 31, 2021
- Interest Earnings Report
- Cash Flow Report

Mr. Terry Marak explained the financial reports to the Board and all financial reports were unanimously approved.

**MOTION: SOLIS**

**SECOND: HANSEN**

***Review and Discuss the State of the Center Reports***

Each Deputy Executive Director spoke in detail about their respective divisions and the significant work occurring within their departments in 2021-2022.

***Discuss and Consider Approval of GEAR UP/Upward Bound Student Trips to Boston and Various Colleges***

The GEAR UP and Upward Bound grant programs are planning summer student trips to various colleges and a history trip to Boston. All of the trips will be paid with GEAR UP and Upward Bound federal funds. The Board unanimously approved the purchase of student travel for college tours and the trip to Boston.

**MOTION: DANIELS**

**SECOND: WHITE**

***Consider Resolution for the Provision of Additional Local Leave to Employees due to the Expiration of Families First Coronavirus Act***

Mr. Terry Marak explained that the Families First Coronavirus Response Act (FFCRA) was passed by the federal government in March 2020 and expired on December 31, 2020. The approved 2020-2021 extension expired August 31, 2021. This resolution would extend the ten additional days leave and the term would be for the 2021-2022 fiscal year ending August 31, 2022. The ESC Region 12 management requests that the Board extend the additional ten days leave through August 31, 2022 pursuant to the FFCRA. The Board unanimously approved the resolution to extend the term to August 31, 2022.

**MOTION: SOLIS**

**SECOND: HANSEN**

***Receive Facilities Update***

Mr. Larry Robinson shared that the building renovation is complete. We are working to replace all of the furniture in the Bluebonnet, Mockingbird, and Pecan meeting rooms to match the furniture in Waco ABCD.

***Executive Session in Accordance with the Texas School Law Bulletin (Article 551.001)***

The Board of Directors, on February 17, 2022 beginning at 11:50 a.m., convened in an executive session in accordance with the Texas Open Meetings Act. The Board discussed, in the closed session, the following items.

- Executive Director Evaluation
- Discuss and Consider Approval of 2022-2023 Contract for the Executive Director

The Board ended its executive session at 12:15 p.m. on February 17, 2022. The ESC Region 12 Board of Directors reconvened and unanimously voted to extend the contract for Dr. Jerry Maze for one-year, effective May 1, 2022. The Board approved a 4% salary increase for Dr. Maze for the 2022-2023 contract year.

**MOTION: DANIELS**

**SECOND: HANSEN**

## Receive Personnel Report

Mr. Larry Robinson discussed the personnel report to the Board.



## Personnel Report December 04, 2021 thru February 02, 2022

*Sorted alphabetically by department*

<i>Date</i>	<i>Name</i>	<i>Position</i>	<i>Department/Division</i>
<b>New Employees</b>			

12/06/2021	Lisa Alexander	Custodian	<i>Building Operations</i>
01/05/2022	Sheri Ayres	School-Based Grant Nurse	<i>Human Resources</i>
01/05/2022	Lindsey Reneau	School-Based Grant Nurse	<i>Human Resources</i>
01/05/2022	Melinda Warren	School-Based Grant Nurse	<i>Human Resources</i>
01/05/2022	Morgan Lopez	School-Based Grant Nurse	<i>Human Resources</i>
02/07/2022	Amanda Sullins	School-Based Grant Nurse	<i>Human Resources</i>
01/05/2022	Monica Johnson	Education Specialist	<i>Special Education Services</i>
01/05/2022	Kylie Barbin	Counselor	<i>Personnel on Demand</i>
01/05/2022	Mark Parsons	Director	<i>Strategic Leadership Services</i>

<b>Interns</b>			
----------------	--	--	--

12/23/2022	Ashton Vest	Intern	<i>Customer &amp; Marketing Support</i>
------------	-------------	--------	---

<b>Employee Changes</b>			
-------------------------	--	--	--

02/01/2022	Christina Resendez	TSDS/PEIMS Analyst	Title Change from Ascender Student Services Analyst - <i>Information Services</i>
------------	--------------------	--------------------	---

<b>Termination (resignation, retirement, dismissal, etc.)</b>			
---	--	--	--

1/31/2022	Mark Maxey	Building Maintenance Assistant	<i>Building Operations</i>
1/31/2022	Debbie Grellhesl	TSDS/PEIMS Analyst	<i>Information Services</i>
1/31/2022	Melissa Witcher	TSDS/PEIMS Analyst	<i>Information Services</i>
12/31/2021	Woody Brewton	School Finance Agent	<i>School Finance Services</i>

2-22/HR

***Receive Informational Reports***

- A. AESA Report – ESC Region 12 is currently working on an AI project with Duncan Simester.
- B. UBC Report - UBC continues to grow and do well.
- C. Quality Leadership & Synergy Conference – The conference was a huge success with many 160 in attendance.

There being no further business the meeting was adjourned.

**MOTION: SOLIS**  
**SECOND: HANSEN**

  
\_\_\_\_\_  
**Bill Killian, Chairman**

  
\_\_\_\_\_  
**Connie Z. White, Vice-Chairman**