



**Education Service Center Region 12
Board of Directors Meeting
Thursday, August 18, 2022 – 10 A. M.
2101 W. Loop 340, Waco, TX 76712**

The Board of Directors of the Education Service Center Region 12 met at 10 a.m. on Thursday, August 18, 2022 at the center, 2101 W. Loop 340, Waco, TX.

Board Members Present:

Bill Killian
Rex Daniels
Gene Solis
Kerry Hansen
Kevin Stanford
Alexis Neumann

Board Members Absent:

John Turpin

Staff Members Present:

Jerry Maze
Charlene Simpson
Terry Marak
Nick Brown
Larry Robinson
Tammy Becker
Tara Dillard

The meeting was called to order by Chairman Bill Killian.

Discuss and Consider Approval of Minutes for June 16, 2022 Meeting

With no correction to or questions about the minutes of the June 16, 2022 board meeting, the board approved them unanimously.

MOTION: Daniels

SECOND: Solis

Discuss and Consider Approval of Financial Reports

Mr. Terry Marak, Chief Financial Officer, discussed the monthly financial reports which included the bills paid as of May 31, 2022 and June 30, 2022, the board report as of June 30, 2022 and the interest earnings and cash flow reports. The board unanimously approved all financial reports submitted by Mr. Marak.

MOTION: Hansen

SECOND: Solis

Discuss and Consider Approval of Audit Engagement Letter for 2021-2022

Mr. Terry Marak explained that this is a contract that must be approved annually. The board unanimously approved the contract for 2021-2022.

MOTION: Stanford

SECOND: Daniels

Discuss and Consider Approval of Original Annual Operating Budget for 2022-2023

Mr. Terry Marak presented the Original Annual Operating Budget and discussed the details of the budget with the board. The board unanimously approved the annual operating budget for 2022-2023.

MOTION: Daniels

SECOND: Hansen

Discuss and Consider Approval of ESC Localized Policy Update 28

Mr. Larry Robinson discussed the most recent updates to the ESC local policy with the board. The board unanimously approved all updates.

MOTION: Solis

SECOND: Hansen

Discuss and Consider Approval of RFP CB 22-23 Charter Bus Services for GEAR UP and Upward Bound

Mr. Terry Marak explained that ESC Region 12 requested bids for Charter Bus Services for GEAR UP and Upward Bound summer travel. Four bids were received and ESC Region 12 management would like to accept bids from all four vendors to ensure the best price and availability at all times. The board unanimously approved all four bids for Charter Bus Services.

MOTION: Hansen

SECOND: Stanford

Discuss and Consider Approval of RFP Results to Upgrade Network Switches and Wireless Access Points

ESC Region 12 requested an RFP to upgrade network switches and wireless access points. These updates will occur over the next several years as equipment becomes obsolete. Based on the information received, ESC Region 12 management recommends that the Board of Directors approve Red River to provide network switches and wireless access points. The Board unanimously approved the recommendation.

MOTION: Daniels
SECOND: Hansen

Discuss and Consider Approval of RFP Results to Upgrade VoIP Telephone Services

Mr. Terry Marak discussed the RFP proposals with the Board and requested that they approve Onetel to provide updated software for the Center's VoIP telephone system. The Board approved the recommendation unanimously.

MOTION: Hansen
SECOND: Solis

Discuss Facilities Update Plan

Mr. Larry Robinson shared that several doors though out the center are receiving maintenance. The former Print Center in building 3 has been restructured for Grant Services. This will make more room in building 2 for Business Services growth. The build out in building 3 for TSTC is complete.

Executive Session in Accordance with the Texas School Law Bulletin (Article 551.001)

An executive session was not required for this meeting.

Receive Personnel Report

Mr. Larry Robinson submitted the personnel report to the board as it is listed below.



Personnel Report June 02, 2022 thru August 02, 2022

Sorted alphabetically by department

Date	Name	Position	Department/Division
New Employees			

08/01/2022	Ryann Edwards	Secretary II	<i>Federal Programs</i>
07/11/2022	Amber Loubiere	Education Specialist	<i>Federal Programs</i>
07/11/2022	Miranda Rhodes	Child Nutrition Specialist	<i>Federal Programs</i>
06/13/2022	Ashley Smith	Secretary II	<i>General Education Services</i>
08/01/2022	Amy Johnson	GEAR UP Site Facilitator	<i>Grant Services</i>
08/01/2022	Terri Bukowski	POD - Counselor	<i>Human Resources</i>
08/01/2022	Jacqueline Conners	POD - Counselor	<i>Human Resources</i>
08/01/2022	Gayle McKee	POD - Counselor	<i>Human Resources</i>
08/01/2022	Kaylee Hughes	School-Based Grant Nurse	<i>Human Resources</i>
08/01/2022	Ashley Moore	School-Based Grant Nurse	<i>Human Resources</i>
08/01/2022	Brandy Rodriguez	School-Based Grant Nurse	<i>Human Resources</i>
07/11/2022	Alyssa Hays	PEIMS Support/Department Assistant	<i>Information Services</i>

Interns			
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06/28/2022	Samantha Young	Paid Accountant Internship	<i>Business Services</i>
06/20/2022	Peyton Posey	Intern	<i>Customer & Marketing Services</i>
06/13/2022	Garrett Trice	Intern	<i>General Education Services</i>
06/13/2022	Karoline Turner	Intern	<i>General Education Services</i>
06/13/2022	Tanner Marak	Intern	<i>Technology Services</i>

Employee Changes			
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Termination (resignation, retirement, dismissal, etc.)			
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06/14/2022	Jenny Clay	Secretary II	<i>Federal Programs</i>
06/16/2022	Elizabeth Cardwell	Accountant III	<i>Business Services</i>
7/31/2022	Aimee Castillo-Griffin	GEAR UP Site Facilitator	<i>Grant Services</i>
07/31/2022	Brandi Frazier	GEAR UP Site Facilitator	<i>Grant Services</i>
07/31/2022	Heather Plaisance	Education Specialist	<i>General Education Services</i>
07/31/2022	Jennifer Gibson	GEAR UP Site Facilitator	<i>Grant Services</i>
07/31/2022	Rachel Page	Blended Cohort Leader	<i>General Education Services</i>
07/31/2022	Traci Keele	GEAR UP Site Facilitator	<i>Grant Services</i>

8-22/HR

Receive Informational Reports

The board received the following informational reports:

- AESA National Conference – November 30-December 2 – Atlanta, Georgia
Please see Tara if you plan to attend.

Dr. Maze recently received the Peter C. Young Service Award at the AESA Summer Leadership Conference. Dr. Maze has recently been asked to serve on the Educator's Credit Union Board of Directors.

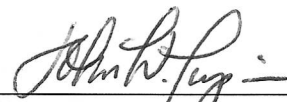
There being no further business the meeting adjourned.

MOTION: Solis

SECOND: Stanford



Bill Killian, Chairman



John Turpin, Secretary