



**Education Service Center Region 12  
Board of Directors Meeting  
Thursday, April 18, 2019– 10 A. M.  
2101 W. Loop 340, Waco, TX 76712**

The Board of Directors of the Education Service Center Region 12 met at 10 a.m. on Thursday, April 18, 2019, at the center, 2101 W. Loop 340, Waco, TX. 76712

**Board Members Present:**

Bill Killian  
Alexis Neumann  
Rex Daniels  
John Turpin  
Connie White

**Board Members Absent:**

Bill Tarleton  
Sarah Lane

**Staff Members Present:**

Jerry Maze  
Terry Marak  
Nick Brown  
Charlene Simpson  
Larry Robinson  
Tara Dillard

**Staff Members Absent:**

The meeting was called to order by Vice-Chairman Bill Killian.

***Administer Oath of Office to Board Members***

Ms. Connie White was administered the Oath of Office and sworn in to the ESC Region 12 Board of Directors. Mr. Bill Tarleton was not present.

***Discuss and Consider Approval of Resignation of Chairman of the Board  
Joe Pirtle***

The Board unanimously approved to accept the resignation of Mr. Joe Pirtle from the ESC Region 12 Board of Directors.

**MOTION: White**

**SECOND: Daniels**

### ***Reorganize the ESC Board of Directors***

Dr. Maze opened the floor for nominations for a new Chairman of the Board. A recommendation was made by Rex Daniels to appoint Bill Killian as Chairman of the Board. The motion was made by Connie Z. White and it was seconded by John Turpin. Connie Z. White was nominated for Vice-Chairman of the Board. The motion was made by John Turpin and seconded by Bill Killian. A motion was made to appoint Sarah Lane Secretary of the Board of Directors by Rex Daniels and was seconded by Connie Z. White. The Board of Directors unanimously agreed to all motions.

### ***Discuss and Consider Approval of Minutes for February 21, 2019 Meeting***

There were no corrections to the minutes of the February 21, 2019 meeting and were approved unanimously by the Board.

**MOTION: Daniels**  
**SECOND: Turpin**

### ***Discuss and Consider Approval of Financial Reports***

Mr. Terry Marak, discussed the monthly financial reports, which included the bills paid as of January 31, 2019 and February 28, 2019 the board report as of February 28, 2019 and the interest earnings, and cash flow reports. The board unanimously approved all financial reports submitted.

**MOTION: Turpin**  
**SECOND: Daniels**

### ***Discuss and Consider Approval of Mid-Year Budget Amendment***

Mr. Marak presented a mid-year amended budget by fund type and function for fiscal year ending August 31, 2019. The board unanimously approved the mid-year budget amendment.

**MOTION: White**  
**SECOND: Turpin**

### ***Discuss and Consider Approval of Hiring Insurance Co-op Consultant***

Mr. Marak explained that this person would present the advantages of being a member of this Co-op to districts. The board unanimously approved hiring the consultant.

**MOTION: Turpin**  
**SECOND: White**

***Discuss and Consider Approval of Building 1 and 2 Remodel Project with Huckabee Architects***

Mr. Larry Robinson went over the Phase 1 floor plan that will allow departments to stay together. The Board approved the remodel project of Building 1 and 2.

**MOTION: Daniels**

**SECOND: Turpin**

***Executive Session in Accordance with the Texas School Law Bulletin (Article 551.001)***

An executive session was not required for this meeting.

***Receive Facilities Report***

Mr. Larry Robinson stated that construction in Building 3 is nearing completion. The Print Center is up and running in their new space.

## Receive Personnel Report

Larry Robinson reviewed the Personnel Report with the Board.



## Personnel Report

February 19, 2019 thru April 8, 2019

Date	Name	Position	Department/Division
<b>New Employees</b>			
4/1/2019	Kelly Klima	Events/Registration Assistant	Business Office
3/18/2019	Staci Evins	Accountant III	Business Services
3/1/2019	Sharon Henson	Director	Grant Services
3/1/2019	Victoria Meek	Budget & Contract Office	HOTWDB
<b>Termination (resignation, retirement, dismissal, etc.)</b>			
3/14/2019	Gabriella Colurciello	Web & Print Marketing Specialist	Customer & Marketing Services
<b>FMLA</b>			
3/25/2019	Valerie Morel	ACE Site Coordinator	Grant Services
3/28/2019	Aquanetta Brobston	Quality Assurance Coordinator	Heart of Texas Workforce Dev. Board
3/7/2109	Jenipher Janek	Ed. Specialist/Coordinator	Superintendent & Campus Leadership
<b>Medical Leave</b>			
3/25/2019	Valerie Morel	ACE Site Coordinator	Grant Services
<b>Workers Comp</b>			
4/5/2019	Nancy Maldonado	Accountant	Heart of Texas Workforce Dev. Board

## *Receive Informational Reports*

The board received the following informational reports:

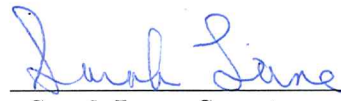
- Legislative update
- Waco Chamber DC Fly-in – May 7-10 – Nick Brown
- AESA China trip update

There being no further business the meeting was adjourned.

**MOTION: Turpin**

**SECOND: White**

  
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**Bill Killian, Chairman**

  
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**Sarah Lane, Secretary**