

Education Service Center Region 12  
Board of Directors Meeting  
Thursday, October 16, 2008 – 10 a.m.  
2101 W. Loop 340 – Waco, TX 76712

The Board of Directors of the Education Service Center Region 12 met on Thursday, October 16, 2008 at the center, 2101 W. Loop 340, Waco, TX.

**Board Members Present:**

Joe Pirtle  
Connie White  
Sarah Lane  
Bill Killian  
Mike Caplinger  
Sharon Barnes  
Clarence Fields

**Board Member Absent:**

Rex Daniels

**Staff Members Present:**

Dr. Tom Norris  
Dr. Hazel Rowe  
Jerry Maze  
Sharon Henson  
Dr. Leslie Bennett  
Terry Marak  
Vivian L. McCoy

The meeting was called to order by Chairman Joe Pirtle.

Vivian L. McCoy administered the Oath of Office to Mrs. Sharon Barnes, who represents Place 7, Falls and Limestone counties.

***Board Training***

Mr. Jack Crain, Senior Field Service Agent, gave an update to the Texas Education Code for 2008-2009. He discussed the Peter Urs Bender's Guide to Personality Types which describes analytical, driver, amiable and expressive personalities. The update is part of an on-going process to keep the board informed and to have an up-to-date record of their training.

## ***Minutes of August 14, 2008 Meeting***

There were no corrections to or questions about the minutes of the August 14, 2008 board meeting and they were approved unanimously by the board.

**MOTION: KILLIAN**  
**SECOND: LANE**

### ***Financial Reports***

Mr. Terry Marak discussed the bills paid as of August 31, 2008 and September 30, 2008, the board report, the interest earnings and the cash flow reports. All reports were approved unanimously by the board.

**MOTION: FIELDS**  
**SECOND: BARNES**

### ***Review and Approval of Proposal from TRANE for Installation of Three Ground Mounted Split Systems***

The board reviewed a proposal from TRANE for the installation of three (3) ground mounted split systems. This proposal also includes an expansion of the existing Trane Summit System to control these three new systems. After reviewing the proposal, the board unanimously approved the proposal from TRANE for the installation of three ground mounted split systems for \$32,305.00.

**MOTION: WHITE**  
**SECOND: FIELDS**

### ***Review and Approval of Bids***

Education Service Center Region 12 requested quotes on printing, packaging, and delivering the tri-annual Events Catalog for 2008-2009. ESC Region 12 published the request for bids and also faxed the specifications to area printers. Two bids were received as well as two no-bid responses. One bid met the required specifications. One bid (CTP) did not offer the packaging/distribution of catalogs. Based on the cost and the acceptance of all specifications, the ESC Region 12 management requests that the board approve the bid submitted by Davis Brothers for the printing, packaging, and distribution of the tri-annual Events Catalogs. The board unanimously approved the bid from Davis Brothers for \$10,305.

**MOTION: BARNES**  
**SECOND: LANE**

***An executive session was not required for this meeting.***

## ***Personnel Report***

Dr. Bennett added the following staff to her personnel report:

Tracine Anderson	Accountant II, Business Services
Jennifer Marshall-Higgins	FMLA

## ***Informational Reports***

Information was given to the board on the items listed below:

- New Superintendent Academy - ***Jim Dickson***
- Administrative Leadership – Campus Liaisons – ***Betty Murphy***
- Procure Energy Rate – ***Terry Marak***
- R12 Board Report on SeaWinn Contract – ***Mike Nolan***

There being no further business the meeting was adjourned.

**MOTION: KILLIAN**

**SECOND: BARNES**

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*Joe Pirtle, Chairman*

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*Sharon Barnes, Secretary*