



**Education Service Center Region 12
Board of Directors Meeting
Thursday, August 17, 2017 – 10 A. M.
2101 W. Loop 340, Waco, TX 76712**

The Board of Directors of the Education Service Center Region 12 met at 10 a.m. on Thursday, August 17, 2017 at the center, 2101 W. Loop 340, Waco, TX.

Board Members Present:

Joe Pirtle
Bill Killian
Sarah Lane
John Turpin
Bill Tarleton
Alexis Neumann

Board Members Absent:

Connie Z. White
Rex Daniels

Staff Members Present:

Jerry Maze
Terry Marak
Sharon Henson
Nick Brown
Larry Robinson
Tara Dillard

The meeting was called to order by Chairman Joe Pirtle.

Discuss and Consider Approval of Minutes for June 15, 2017 Meeting

With no correction to or questions about the minutes of the June 15, 2017 board meeting, the board approved them unanimously.

MOTION: Killian

SECOND: Lane

Discuss and Consider Approval of Financial Reports

Mr. Terry Marak, Chief Financial Officer, discussed the monthly financial reports which included the bills paid as of May 31, 2017 and June 30, 2017, the board report as of June 30, 2017 and the interest earnings and cash flow reports. The board unanimously approved all financial reports submitted by Mr. Marak.

MOTION: Tarleton

SECOND: Turpin

Discuss and Consider Approval of Audit Engagement Letter for 2017-2018

Mr. Marak explained that this is a contract that Region 12 signs annually. The board unanimously approved the contract for 2017-2018.

MOTION: Killian
SECOND: Tarleton

Discuss and Consider Employee Compensation Plan 2017-2018

Mr. Terry Marak recommended a 3% Midpoint raise for all staff. The board approved the recommendation.

MOTION: Tarleton
SECOND: Lane

Discuss and Consider Approval of Original Annual Operating Budget for 2016-2017

Mr. Terry Marak presented the Original Annual Operating Budget and discussed the details of the budget with the board and the 2017-2018 annual operating budget was approved.

MOTION: Turpin
SECOND: Killian

Discuss and Review ESC Localized Policy Update 22 (Legal) Policies and Discuss and Consider Approval of ESC Localized Policy Manual Update 22 (Local) Policies

Mr. Larry Robinson explained the legal and local changes & updates to the Board and the Board approved all changes and updates.

MOTION: Tarleton
SECOND: Turpin

Discuss and Consider Purchase of Service from Imagine Learning for District Literacy Services

Mr. Marak explained that this is a service we purchase annually and the benefits associated with this service that assist students with literacy throughout Region 12.

MOTION: Killian
SECOND: Turpin

Discuss Facilities Update Plan

Mr. Larry Robinson spoke to the board about the upcoming constructions to build the new print center. He also reported that the phone booths have been completed and are ready for furniture.

Discuss Building 3 Construction Project

Mr. Larry Robinson spoke to the board about the upcoming changes in building 2 and building 3. The Print Center will be moved from its current location to building 3 in the near future and the current location of the print center will be made into cubicles.

Executive Session in Accordance with the Texas School Law Bulletin (Article 551.001)

An executive session was not required for this meeting.

Receive Personnel Report

Mr. Larry Robinson submitted the personnel report to the board as it is listed below.



Personnel Report June 5, 2017 thru August 7, 2017

Date	Name	Position	Department/Division
New Employees			
6/12/2017	Johnny Herrera	Intern	Building Operations
7/25/2017	Danielle Woodard	Intern	Customer & Marketing Services
8/1/2017	Katie Holcomb	Department Assistant	General Education Services
8/1/2017	Joshua Essary	Ed. Specialist I - Digital Innovation	General Education Services
8/1/2017	Larissa Mezynski	Ed. Specialist I - ELAR Secondary	General Education Services
8/1/2017	Yvonne Williams	Ed. Specialist I - Math Gr K-5	General Education Services
8/1/2017	Kevin Waller	ACE Site Coordinator	School Support & Grant Services
8/1/2017	Owedea Kemp	ACE Site Coordinator	School Support & Grant Services
8/1/2017	Angie Gilchrist	GEAR UP Site Facilitator	School Support & Grant Services
8/1/2017	Denise Rodriguez	GEAR UP Site Facilitator	School Support & Grant Services
8/1/2017	Delilah Fernandez	Upward Bound Site Coordinator	School Support & Grant Services
8/1/2017	John Bullion	Special Education Liaison	Special Education Services
8/1/2017	Keonna White	Principal Liaison	Superintendent & Campus Leadership
Termination (resignation, retirement, dismissal, etc.)			
8/8/2017	Kassidy Munden	Intern	Federal Programs
4/21/2017	Suzanne Murdough	Ed. Specialist I	Federal Programs
8/31/2017	Donna Savage	Director	General Education Services
7/31/2017	Shay Garland	Ed. Specialist I	General Education Services
7/28/2017	Adrienne Steely	Intern	General Education Services
8/3/2017	Hannah Back	Intern	General Education Services
6/30/2017	Mika Coffey	Office Manager - BRIC	General Education Services
7/9/2017	Jennifer Kolar	GEAR UP Site Facilitator	School Support & Grant Services
8/25/2014	Kristi Carr	Upward Bound Site Coordinator	School Support & Grant Services
8/31/2017	Diana Dirk	Director	Special Education Services
8/21/2017	Angela Cowan	Ed. Specialist I	Special Education Services
8/31/2017	Gina Holman	Ed. Specialist I	Special Education Services
8/9/2017	Mary Kate Janek	Intern	Special Education Services
8/10/2017	Rachel Amodio	Intern	Special Education Services
6/9/2017	Erin Holloway	Help Desk Technician I	Technology Services
8/31/2017	Betsy King	Ed. Specialist III/Coordinator	Leadership Services
8/18/2017	Juan Gongora	Intern	Technology Services
FMLA			
6/12/2017	James Bell	Accountant I	Business Office
Medical Leave			
Workers Comp			
5/12/2017	Tammie Darst	Accountant I	Business Office
6/15/2017	Belen Castaneda	Secretary II/Greeter	Special Education Services

Receive Informational Reports

The board received the following informational reports:

- Refinance of Mortgage Loan
- TASA/TASB Conference Update – Dallas – Oct 6-8
- AESA Conference – San Antonio – November 30-December 2, 2017
- Legislative Update

There being no further business the meeting was adjourned.

MOTION: Killian

SECOND: Turpin



Joe Pirtle, Chairman



Connie Z. White, Secretary