



Education Service Center Region 12  
Board of Directors Meeting  
Thursday, February 23, 2017  
2101 W. Loop 340 – Waco, TX 76712

The Board of Directors of the Education Service Center Region 12 met on Thursday, February 23, 2017, at the center, 2101 W. Loop 340, Waco, TX 76712

**Board Members Present:**

Joe Pirtle, Chairman  
Bill Killian, Vice Chairman  
Rex Daniels  
John Turpin  
Connie Z. White  
Sarah Lane  
Alexis Neumann

**Staff Members Present**

Dr. Jerry Maze  
Terry Marak  
Charlene Simpson  
Sharon Henson  
Nick Brown  
Larry Robinson  
Tara Dillard

The meeting was called to order by Chairman Joe Pirtle.

***Amendment to the Board Agenda***

Due to all positions being uncontested for Place 3, Place 6 and Place 7, the board determined that no election should be held and declared the unopposed candidates elected to office. These members will be sworn in at the April 20, 2017 board meeting.

**MOTION: KILLIAN**

**SECOND: TARLETON**

***Discuss and Consider Approval of Minutes for December 15, 2016 Meeting***

There were no corrections to the minutes of the December 15, 2016 meeting and were approved unanimously by the board.

**MOTION: TARLETON**

**SECOND: KILLIAN**

### *Discuss and Consider Approval of Financial Reports*

Terry Marak discussed the following reports:

- Bills Paid as of November 30, 2016
- Bills Paid as of December 31, 2016
- Board Report as of December 31, 2016
- Interest Earnings Report
- Cash Flow Report

The financial reports submitted by Terry Marak were all unanimously approved.

**MOTION: DANIELS**

**SECOND: TURPIN**

### *Discuss and Consider Approval of 2017-2018 ESC Calendar*

Mr. Larry Robinson presented the proposed ESC calendar for 2017-2018 to the members of the board of directors for their approval. The calendar was approved by the Board.

**MOTION: TURPIN**

**SECOND: DANIELS**

### *Review and Discuss the State of the Center Reports*

Each Deputy Director and the Chief Information Officer spoke about their divisions and the activities occurring within their divisions.

### *Executive Session in Accordance with the Texas School Law Bulletin (Article 551.001)*

The Board of Directors, on February 23, 2017 beginning at 11:00 a.m., convened in an executive session in accordance with the Texas Open Meetings Act. The Board discussed in the closed session the following items.

- Executive Director Evaluation
- Discuss and Consider Approval of 2017-2018 Contract for Executive Director

The Board ended its executive session at 11:45 a.m. on February 23, 2017. The ESC Region 12 Board reconvened and unanimously voted to extend the contract for Dr. Jerry Maze for one year, effective May 1, 2017. Dr. Maze was given a 4% increase to be used towards his salary.

**MOTION: KILLIAN**

**SECOND: TARLETON**

## Receive Personnel Report

Mr. Larry Robinson submitted the personnel report to the Board.



## Personnel Report December 3, 2016 thru February 13, 2017

<i>Name</i>	<i>Position</i>	<i>Department/Division</i>
<b>New Employees</b>		
Clayton Lednicky	Building Manager	Building Operations
Sara Walker	Accountant III	Business & Information Services
Laura Knight	Student Services Analyst I	Business & Information Services
Sarah Scales	Intern	Customer & Marketing Support
Conley Isom	E-Rate Specialist	E-Rate Consulting Services
Jessica Yevcak	Department Assistant	E-Rate Consulting Services
Mary Ann Johnson	Librarian	Personnel on Demand
<b>Termination (resignation, retirement, dismissal, etc.)</b>		
Melva Harris	Administrative Assistant	Academic & Administrative Services
John Nichols	Building Manager	Building Operations
Dorothy Marstaller	Accountant III	Business & Information Services
Lisa Anderson	Accountant III	Business & Information Services
Rita Lewis	Student Services Analyst II/Team Leader	Business & Information Services
Nancy Wallace	Events Manager	Customer & Marketing Support
Molly Colvin	Intern	Customer & Marketing Support
Joy Moton	Intern	Customer & Marketing Support
Sherry McNeil	E-Rate Technical Assistant	E-Rate Consulting Services
Angela Neal	Ed. Specialist II/Team Leader	General Education Services
Vikki Kelly	Secretary III	General Education Services
Gwen Ryan	Ed. Specialist II/Team Leader	Special Education Services
Kaitlyn Crow	Help Desk/Technician I	Technology Services
<b>FMLA</b>		
Carie Downes	Director	Federal Programs
Christina Wilhelm	Secretary II	Federal Programs/School Support & Grant Services
Katawaba Brown	GEAR UP Site Facilitator	School Support & Grant Services
<b>Medical Leave</b>		
Blanche Lane	GEAR UP Site Facilitator	School Support & Grant Services
<b>Workers Comp</b>		

*Receive Informational Reports*


- A. Federal AESA Legislative Report
- B. Superintendent Leadership Legislative trip report
- C. AESA Council Meeting – April 5-7, 2017

There being no further business the meeting was adjourned at 12:08 p.m.

**MOTION: KILLIAN**

**SECOND: TARLETON**

  
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Joe Pirtle, Chairman

  
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Connie Z. White, Secretary