



Education Service Center Region 12
Board of Directors Meeting
Thursday, October 13, 2016 – 10 a.m.
2101 W. Loop 340 – Waco, TX 76712

The Board of Directors of the Education Service Center Region 12 met on Thursday, October 13, 2016, at the center, 2101 W. Loop 340, Waco, TX.

Board Members Present:

Joe Pirtle
Bill Killian
Sarah Lane
Rex Daniels
Bill Tarleton
John Turpin
Alexis Neumann

Board Members Absent:

Connie Z. White

Staff Members Present:

Jerry Maze
Charlene Simpson
Sharon Henson
Terry Marak
Nick Brown
Larry Robinson
Tara Dillard
Jennifer Marshall-Higgins

Staff Members Absent:

The meeting was called to order by Chairman Joe Pirtle.

Discuss and Consider Approval of Minutes for August 11, 2016 Meeting

With no correction to or questions about the minutes of the August 11, 2016 board meeting, the board approved them unanimously.

MOTION: TARLETON

SECOND: LANE

Discuss and Consider Approval of Financial Reports

Mr. Terry Marak discussed the bills paid as of July 31, 2016 and August 31, 2016, the board report, the interest earnings and cash flow reports. All reports were approved unanimously by the board.

**MOTION: KILLIAN
SECOND: TURPIN**

Discuss and Consider Final Budget Amendment for 2015-2016 Fiscal Year

Mr. Terry Marak presented the board with a copy of the final amended budget by fund type and function for fiscal year ending August 31, 2016. After a brief discussion the board unanimously approved the final budget amendment.

**MOTION: DANIELS
SECOND: TURPIN**

Discuss and Consider Approval of the Share the Success Merit Pay System 2015-2016 Recommendation

Executive cabinet recommended that the Region 12 Share the Success Merit Pay System for 2015-2016 be awarded to eligible employees based on the fact that all center-wide criteria was met.

**MOTION: TARLETON
SECOND: LANE**

Discuss and Consider Approval of Membership in the TIPS Purchasing Coop

Mr. Terry Marak explained that ESC Region 12 is currently a member of the TIPS Purchasing Coop but membership must be approved by the board annually.

**MOTION: KILLIAN
SECOND: DANIELS**

Discuss and Consider Approval of Purchasing New Carpet for Waco A, B, C and D and Computer Lab 1

Mr. Marak explained that the carpet in Waco A, B, C & D is 10 years old and is well worn and stained. Mr. Marak recommends that we accept the bid from Centex Carpet to replace the existing carpet in Waco A, B, C, & D and Computer Lab 1.

MOTION: TARLETON
SECOND: TURPIN

Discuss and Consider Approval of ESC-Initiated (LOCAL) Policies

Mr. Terry Marak discussed the current CBF (LOCAL): Revenue Sources and Investments and noted that there were no changes to current policy. The board is asked to approve this annually.

MOTION: DANIELS
SECOND: TARLETON

Executive Session in Accordance with the Texas Government Code (Sec. 551.001)

An Executive Session was not required for this meeting.

Receive Personnel Report

The board received the following personnel report from Mr. Larry Robinson:



Personnel Report August 1 thru September 30, 2016

Name	Position	Department/Division
New Employees		
Karen Griggs	Custodian	Building Operations
Delanie Nettles	Intern	Customer & Marketing Support
Joy Moton	Intern	Customer & Marketing Support
Molly Colvin	Intern	Customer & Marketing Support
Autumn Outlaw	School Communications & Process Management Specialist	Customer & Marketing Support
Linda Roper	Ed. Specialist I	Federal Programs
James Burr	Counselor	Personnel on Demand
Cody Buck	Nurse	Personnel on Demand
Temi Stanford	Nurse	Personnel on Demand
Eric Cooper	Technology Specialist II	Technology Services
Termination (resignation, retirement, dismissal, etc.)		
Christopher Trainer	Intern	Building Operations
Trey Herrera	Intern	Building Operations
Eve Magdaleno	Intern	Federal Programs
Austin Brickhouse	Intern	General Education Services
Jordan Back	Intern	General Education Services
Gabrielle Harrington	Intern	Special Education Services
Juan Gongora	Intern	Technology Services
FMLA		
Laura Lam	Student Services Analyst I	Business & Information Services
Belen Castaneda	Secretary II/Greeter	Special Education Services
Medical Leave		
None		
Workers Comp		
Laura Daily	E-Rate Specialist	E-Rate Consulting Services

9-16/HR

Receive Informational Reports

- AESA Annual Conference – Savannah – November 30-December 3, 2016
- Quality Leadership and Synergy Conference – San Antonio – January 12-13, 2017
- TAESC Conference – Horseshoe Bay – November 4-6, 2016
- Legislative Event @ Superintendent Forum – October 26, 2016 – BRIC
- ESC Region 12 APR – Jennifer Marshall-Higgins discussed the most recent APR with the Board

There being no further business the meeting was adjourned.

MOTION: KILLIAN
SECOND: TARLETON



Joe Pirtle, Chairman



Connie Z. White, Secretary