



Education Service Center Region 12
Board of Directors Meeting
Thursday, October 19, 2017 – 10 a.m.
2101 W. Loop 340 – Waco, TX 76712

The Board of Directors of the Education Service Center Region 12 met on Thursday, October 19, 2017, at the center, 2101 W. Loop 340, Waco, TX.

Board Members Present:

Joe Pirtle
Connie Z. White
Sarah Lane
Rex Daniels
Bill Tarleton
Alexis Neumann

Board Members Absent:

Bill Killian
John Turpin

Staff Members Present:

Jerry Maze
Charlene Simpson
Terry Marak
Nick Brown
Larry Robinson
Tara Dillard

Staff Members Absent:

Sharon Henson

The meeting was called to order by Chairman Joe Pirtle.

Discuss and Consider Approval of Minutes for August 17, 2017 Meeting

With no correction to or questions about the minutes of the August 17, 2017 board meeting, the board approved them unanimously.

MOTION: TARLETON

SECOND: DANIELS

Discuss and Consider Approval of Financial Reports

Mr. Terry Marak discussed the bills paid as of July 31, 2017 and August 31, 2017, the board report, the interest earnings and cash flow reports. All reports were approved unanimously by the board.

**MOTION: DANIELS
SECOND: WHITE**

Discuss and Consider Final Budget Amendment for 2016-2017 Fiscal Year

Mr. Terry Marak presented the board with a copy of the final amended budget by fund type and function for fiscal year ending August 31, 2017. After a brief discussion, the board unanimously approved the final budget amendment.

**MOTION: TARLETON
SECOND: LANE**

Discuss and Consider Approval of the Share the Success Merit Pay System 2016-2017 Recommendation

Executive cabinet recommended that the Region 12 Share the Success Merit Pay System for 2016-2017 be awarded to eligible employees based on the fact that all center-wide criteria was achieved.

**MOTION: WHITE
SECOND: TARLETON**

Discuss and Consider Plans and Cost Estimate for Building 3 Renovations

Mr. Larry Robinson shared the floor plan and discussed the upcoming changes that will involve moving the Print Center to Building 3. The board unanimously agreed to proceed with the renovations.

**MOTION: DANIELS
SECOND: WHITE**

Discuss and Consider Approval of ESC-Initiated (LOCAL) Policies

A. CBF(Local): Revenue Sources-Investment

B. DEB(Local): Leaves and Absences

Mr. Terry Marak discussed the current CBF (LOCAL): Revenue Sources and Investments and noted that there were no changes to current policy. Mr. Larry Robinson discussed the changes in Leaves and Absences. The board is asked to approve this annually.

MOTION: WHITE

SECOND: LANE

Executive Session in Accordance with the Texas Government Code (Sec. 551.001)

An Executive Session was not required for this meeting.

Receive Personnel Report

The board received the following personnel report from Mr. Larry Robinson:

Personnel Report

August 8, 2017 thru October 6, 2017



Date	Name	Position	Department/Division
New Employees			
9/8/2017	Linda Miller	Intermittent - Registration Support	Business Office
9/1/2017	Gary Elliott	Intermittent - Bus Driver Instructor	Business Office & Financial Svcs
9/1/2017	Deon Jennings	Intermittent - Bus Driver Instructor	Business Office & Financial Svcs
9/1/2017	Jason Ketchum	Intermittent - Bus Driver Instructor	Business Office & Financial Svcs
9/1/2017	Cheryl Lauw	Intermittent - Bus Driver Instructor	Business Office & Financial Svcs
9/1/2017	Amy Scopac	Intermittent - Bus Driver Instructor	Business Office & Financial Svcs
9/11/2017	Molly Gallagher	Digital Marketing & Communications Specialist	Customer & Marketing Services
7/11/2017	Jeff Burdeshaw	Ed. Specialist	Federal Programs
7/11/2017	Valerie Dickson	Ed. Specialist	Federal Programs
9/11/2017	Lindsay Barker	Ed. Specialist	General Education Services
9/1/2017	Tracy Harper	Intermittent - Instructional Coach	General Education Services
9/1/2017	Karen McDonald	Intermittent - Instructional Coach	General Education Services
9/1/2017	Laura Rhoten	Intermittent - Instructional Coach	General Education Services
10/16/2017	Veronica Cruz	Skyward Student Software Analyst	Information Services
8/9/2017	Karen McKenzie	Librarian	Personnel on Demand
9/11/2017	Jan Fullick	Grant Assistant	School Support & Grant Services
9/1/2017	Stephanie Bailey	Intermittent - Academic Instructor	School Support & Grant Services
9/1/2017	Jennifer Ellison	Intermittent - Academic Instructor	School Support & Grant Services
9/1/2017	Ray Jeter	Intermittent - Academic Instructor	School Support & Grant Services
9/1/2017	Arnesha Linville	Intermittent - Academic Instructor	School Support & Grant Services
9/1/2017	Kassidy Stufflebeam	Intermittent - Academic Instructor	School Support & Grant Services
9/1/2017	James Yasko	Intermittent - Academic Instructor	School Support & Grant Services
7/11/2017	Rachael Kocian	Secretary II	Special Education Services
Termination (resignation, retirement, dismissal, etc.)			
8/29/2017	Samantha Baker	Multimedia & Communications Specialist	Customer & Marketing Services
8/31/2017	Autumn Outlaw	School Communications & Process Management Specialist	Customer & Marketing Services
10/5/2017	Yalonda Weaver	Accountant III	Information Services
6/30/2017	Temi Stanford	Nurse	Personnel on Demand
8/31/2017	Gina Holman	Ed. Specialist	Special Education Services
FMLA			
8/23/2017	Ashley Brown	E-Rate Specialist	E-Rate Consulting Services
8/14/2017	Elizabeth Patton	Department Assistant	Federal Programs
9/11/2017	Nakeria Lynch	Upward Bound Site Coordinator	School Support & Grant Services
8/30/2017	Paul Guardiola	Ed. Specialist III/Coordinator	Superintendent & Campus Leadership Services
Medical Leave			
9/29/2017	Sarah-Jane Menefee	Digital Media & Publications Specialist	Customer & Marketing Services
8/2/2017	Tonya Schreiber	ACE Site Coordinator	School Support & Grant Services
Workers Comp			

Receive Informational Reports

- AESA Annual Conference – San Antonio – November 30-December 3, 2017
- Quality Leadership and Synergy Conference – Fort Worth – January 10-12, 2018

There being no further business the meeting was adjourned.

MOTION: DANIELS

SECOND: TARLETON



Joe Pirtle, Chairman



Connie Z. White, Secretary