



**Education Service Center Region 12
Board of Directors Meeting
Thursday, August 17, 2023 – 10 A. M.
2101 W. Loop 340, Waco, TX 76712**

The Board of Directors of the Education Service Center Region 12 met at 10 a.m. on Thursday, August 17, 2023 at the center, 2101 W. Loop 340, Waco, TX.

Board Members Present:

Bill Killian
Rex Daniels
Kerry Hansen
Kevin Stanford
John Turpin
Nick Brown
Rose Cameron
Alexis Neumann

Board Members Absent:

Staff Members Present:

Jerry Maze
Charlene Simpson
Larry Robinson
Patrick Murphy
Tammy Becker
Dana Baer
Tara Dillard

Staff Members Absent:

Terry Marak

The meeting was called to order by Chairman Bill Killian.

Discuss and Consider Approval of Minutes for June 15, 2023 Meeting

With no correction to or questions about the minutes of the June 15, 2023 board meeting, the board approved the minutes unanimously.

MOTION: Stanford
SECOND: Cameron

Discuss and Consider Approval of Financial Reports

Ms. Dana Baer, in Terry Marak's absence, discussed the monthly financial reports which included the bills paid as of May 31, 2023 and June 30, 2023, the board report as of June 30, 2023 and the interest earnings and cash flow reports. The board unanimously approved all financial reports submitted by Ms. Baer.

MOTION: Brown
SECOND: Cameron

Discuss and Consider Approval of Audit Engagement Letter for 2022-2023

Ms. Dana Baer explained that this is a contract that must be approved annually to engage services with an audit firm. The board unanimously approved the contract with Jaynes, Reitmeier, Boyd and Therrell, P.C. for 2022-2023.

MOTION: Hansen

SECOND: Daniels

Discuss and Consider Approval of Original Annual Operating Budget for 2023-2024

Ms. Dana Baer presented the Original Annual Operating Budget and discussed the details of the budget with the board. The board unanimously approved the annual operating budget for 2023-2024.

MOTION: Turpin

SECOND: Brown

Discuss and Consider Approval of ESC Localized Policy Update 29

Mr. Larry Robinson discussed the most recent updates to the ESC local policy with the board. The board unanimously approved all updates.

MOTION: Stanford

SECOND: Turpin

Discuss and Consider ESC Region 12 Employee Recruitment and Retention Program Resolution

Mr. Larry Robinson explained the Resolution to the Board and that this Resolution would allow ESC Region 12 employees to participate in TERRP and provide retirement benefits for its employees and beneficiaries. The board unanimously approved the ESC Region 12 Employee Recruitment and Retention Program Board Resolution.

MOTION: Cameron

SECOND: Daniels

Discuss and Consider Approval of Purchase of Automated External Defibrillators (AED) for Schools in the Nursing Grant in Excess of \$50,000

ESC Region 12 is requesting approval to purchase Auto External Defibrillators (AED) from Cardio Partners, Inc through the TASB Buy Board for districts participating in the Nursing Grant. The AEDs will be purchased with funds from the Nursing Grant. The Board unanimously approved the request.

MOTION: Brown
SECOND: Hansen

Discuss and Consider Approval of the Purchase of Sliding Door Partitions for the Waco ABCD Meeting Rooms for over \$50,000

Mr. Larry Robinson requested that this item be tabled until the October 2023 Board Meeting.

Discuss and Consider Approval of RFP for CTE Virtual Job Shadowing Software for over \$50,000

ESC Region 12 issued a Request for Proposal (RFP) for CTE Job Shadowing software that is used by CTE students to research, plan and learn about different jobs and careers. ESC Region 12 received one response from Pathful for \$58,500. Based on the information provided, ESC Region 12 management requests that the Board approve the purchase from Pathful up to \$58,500. The board unanimously approved the purchase of the CTE Virtual Job Shadowing software from Pathful as proposed.

MOTION: Turpin
SECOND: Hansen

Discuss and Consider Approval of Larry Robinson, Tammy Becker, Patrick Murphy, and Terry Marak to Sign Contracts as the Executive Director's Designee

Dr. Jerry Maze requested approval from the Board for Larry Robinson, Tammy Becker, Patrick Murphy, and Terry Marak to sign contracts on his behalf when needed. The Board approved the request.

MOTION: Cameron
SECOND: Daniels

Discuss and Consider Approval of Larry Robinson, Tammy Becker, Patrick Murphy, and Terry Marak to Approve Grants via E-Grants

Dr. Jerry Maze requested that the Board approve Larry Robinson, Tammy Becker, Patrick Murphy, and Terry Marak as submitter designees to approve grants via TEA's E-Grant system. Approval is required annually. The Board unanimously approved the request.

MOTION: Daniels
SECOND: Stanford

Discuss Facilities Update Plan

Mr. Larry Robinson shared that we are currently working on the partition walls in our large meeting room. We have recently completed and installed the crossing bridge in the back parking lot for participants and employees.

Executive Session in Accordance with the Texas School Law Bulletin (Article 551.001)

The Board and Dr. Maze met in a closed Executive session.

Receive Personnel Report

Mr. Larry Robinson submitted the personnel report to the board as it is listed below.



Personnel Report
June 01, 2023 thru August 01, 2023
Sorted alphabetically by department

Date	Name	Position	Department/Division
New Employees			
07/10/2023	Samantha Hennig	Accountant III	Business Services
07/10/2023	Allison Mercier	Secondary Principal Liaison	Campus Leadership Services
07/10/2023	Kevin Taylor	Secondary Principal Liaison	Campus Leadership Services
08/01/2023	Robin Dulock	E-Rate Specialist	E-Rate Consulting Services
08/01/2023	Becky Lane	Education Specialist	Federal Programs
07/10/2023	Ashlie Bramlett	Education Specialist	General Education Services
08/01/2023	Kasey Bechtold	Education Specialist	General Education Services
07/10/2023	Diana Davis	Reading Cohort Leader	General Education Services
08/01/2023	Becky Hahne	Education Specialist	General Education Services
07/10/2023	Natalie Honts	Education Specialist	General Education Services
07/10/2023	Allison Middleton	TSL Performance Management & Data Specialist	Strategic Leadership Services
Interns			
07/12/2023	Madylin Bihl	Intern	CMS
06/05/2023	Brooke Griffin	Intern	Gen Ed
06/05/2023	Caleb Glaser	Intern	Technology Services
06/08/2023	Tanner Marak	Intern	Technology Services
Employee Changes			
06/01/2023	Tammy Becker	Deputy Executive Director	Moved to Deputy Executive Director of Academic & Administrative Services from Senior Director with General Education Services
06/01/2023	Clayton Lednický	Director of Building Operations	Moved to Director from Facilities Manager with Building Operations
06/01/2023	Dayna Patzke	Principal Liaison	Moved to Principal Liaison with Campus Leadership Services from Blended Reading Academy Facilitator with General Education Services
06/01/2023	Jessica Torres	Director of Campus Leadership	Moved to Director from Assistant Director with Campus Leadership Services
06/01/2023	Larry Robinson	Deputy Executive Director	Moved to Deputy Executive Director of Center Operations from Senior Director with Human Resources
06/01/2023	Amy Schroeder	Administrative Assistant	Moved to Administrative Assistant with Center Operations from HR & Facilities Assistant with Human Resources
07/01/2023	Arash Abnoussi	Education Specialist	Moved to Federal Programs from General Education Services
06/01/2023	Jennifer Conner	Director of General Education Services	Moved to Director from Assistant Director with General Education Services
06/01/2023	Patrick Murphy	Deputy Executive Director	Moved to Deputy Executive Director of Strategic Leadership Services from Director with E-Rate Consulting Services
06/01/2023	Shirley Strong	Assistant Director	Moved to Assistant Director with Strategic Staffing Services from Education Specialist-Coordinator with Superintendent & Campus Leadership Services
Termination (resignation, retirement, dismissal, etc.)			
07/28/2023	Stephanie Deeringer	E-Rate Specialist	E-Rate Consulting Services
07/31/2023	Jeffrey Burdeshaw	Education Specialist	Federal Programs
07/14/2023	Amber Loubiere	Education Specialist	Federal Programs
07/14/2023	Debra Humphrey	Continuous Improvement Specialist	General Education Services
07/31/2023	Tammy Payne	Education Specialist	General Education Services
07/31/2023	Andrea Butler	GEAR UP Site Facilitator	Grant Services
07/31/2023	Whitney Dudik	ACE Site Coordinator	Grant Services
06/01/2023	Sheri Ayres	School Based Nurse	Human Resources/Nurse Grant Employee
06/01/2023	Kaylee Hughes	School Based Nurse	Human Resources/Nurse Grant Employee
06/01/2023	Ashley Moore	School Based Nurse	Human Resources/Nurse Grant Employee
06/01/2023	Brandy Rodriguez	School Based Nurse	Human Resources/Nurse Grant Employee
06/01/2023	Mandy Sullins	School Based Nurse	Human Resources/Nurse Grant Employee
06/01/2023	Melinda Warren	School Based Nurse	Human Resources/Nurse Grant Employee
05/31/2023	Joshua Price	Counselor	Human Resources/Personnel On Demand
07/31/2023	Karen Mayton	Coordinator for Testing & Accountability	Superintendent & Campus Leadership Services

Receive Informational Reports

The board received the following informational reports:

- AESA National Conference – November 28-December 1 – Anaheim, California

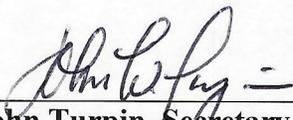
There being no further business the meeting adjourned.

MOTION: Cameron

SECOND: Turpin



Bill Killian, Chairman



John Turpin, Secretary