



**Education Service Center Region 12
Board of Directors Meeting
Thursday, August 20, 2020 – 10 A. M.
2101 W. Loop 340, Waco, TX 76712**

The Board of Directors of the Education Service Center Region 12 met at 10 a.m. on Thursday, August 20, 2020 at the center, 2101 W. Loop 340, Waco, TX.

Board Members Present:

Rex Daniels
Bill Killian
Sarah Lane
Connie Z. White
Bill Tarleton
Kerry Hansen
Lindy Ermoian

Board Members Absent:

John Turpin

Staff Members Present:

Jerry Maze
Charlene Simpson
Terry Marak
Nick Brown
Larry Robinson
Tara Dillard

The meeting was called to order by Chairman Bill Killian.

Discuss and Consider Approval of Minutes for June 18, 2020 Meeting

With no correction to or questions about the minutes of the June 18, 2020 board meeting, the board approved them unanimously.

MOTION: Tarleton

SECOND: Lane

Discuss and Consider Approval of Financial Reports

Mr. Terry Marak, Chief Financial Officer, discussed the monthly financial reports which included the bills paid as of May 31, 2020 and June 30, 2020, the board report as of June 30, 2020 and the interest earnings and cash flow reports. The board unanimously approved all financial reports submitted by Mr. Marak.

MOTION: Hansen

SECOND: Daniels

Discuss and Consider Approval of Audit Engagement Letter for 2019-2020

Mr. Marak explained that this is a contract that must be approved annually. The board unanimously approved the contract for 2019-2020.

MOTION: Daniels
SECOND: Tarleton

Discuss and Consider Employee Compensation Plan 2020-2021

Mr. Larry Robinson explained that Executive Cabinet has recommended a 3% Midpoint raise for all staff. The board unanimously approved the recommendation.

MOTION: Tarleton
SECOND: White

Discuss and Consider Approval of Original Annual Operating Budget for 2020-2021

Mr. Terry Marak presented the Original Annual Operating Budget and discussed the details of the budget with the board. The board unanimously approved the 2020-2021 annual operating budget for 2020-2021.

MOTION: Daniels
SECOND: Hansen

Discuss and Consider Approval of ESC Localized Policy Update 25 (Local) Policies

Mr. Larry Robinson discussed the most recent updates to the ESC local policy with the board. The board approved all updates.

MOTION: Tarleton
SECOND: Hansen

Discuss and Consider Purchase of Service from Imagine Learning for District Literacy Services

Mr. Terry Marak explained that this is a service we purchase annually and the benefits associated with this service assist students with literacy throughout Region 12. The board unanimously approved the purchase of Imagine Learning.

MOTION: White
SECOND: Tarleton

Discuss Facilities Update Plan

Mr. Larry Robinson explained that ESC Region 12 is currently operating at 25% staff capacity in the building. All employees and guests must have their temperature scanned and complete a health screening form before entering the building. All of building three furniture has been delivered and installed.

Executive Session in Accordance with the Texas School Law Bulletin (Article 551.001)

An executive session was not required for this meeting.

Receive Personnel Report

Mr. Larry Robinson submitted the personnel report to the board as it is listed below.



Personnel Report June 08, 2020 thru August 7, 2020

Sorted alphabetically by department

<i>Date</i>	<i>Name</i>	<i>Position</i>	<i>Department/Division</i>
New Employees			
07/13/2020	Angela Giles	Accountant II	<i>Business Services</i>
07/13/2020	Jamie Shaver	Accountant III	<i>Business Services</i>
08/03/2020	Kayla Hinojosa	E-Rate Specialist	<i>E-Rate Consulting</i>
08/03/2020	Tyler Rains	E-Rate Specialist	<i>E-Rate Consulting</i>
06/15/2020	Faith Foster	Education Specialist	<i>Federal Programs</i>
06/15/2020	Dayna Patzke	Blended Facilitator	<i>General Education</i>
07/13/2020	Karen Mayton	Education Specialist/Coordinator	<i>General Education</i>
08/03/2020	Katy Ayers	GEAR UP Site Facilitator	<i>Grant Services</i>
08/03/2020	Roxanne Amador	GEAR UP Site Facilitator	<i>Grant Services</i>
08/03/2020	Amy Tucker	Human Resources/Facilities Assistant	<i>Human Resources</i>
08/03/2020	Crystal Robinson	Education Specialist - 504/RTI	<i>Special Education</i>
Employee Changes			
06/01/2020	Christa Miller	Principal Liaison	Moved to <i>Superintendent & Campus Leadership</i> from General Education
08/01/2020	Marsha Shields	E-Rate Specialist	Moved to <i>E-Rate Consulting Services</i> from Superintendent & Campus Leadership
08/01/2020	Robyn Urive	GEAR UP Site Facilitator	Moved to <i>Grant Services</i> from Information Services
Termination (resignation, retirement, dismissal, etc.)			
06/19/2020	Brandi Crubaugh	E-Rate Specialist	<i>E-Rate Consulting</i>
07/21/2020	Kevin Rimlinger	E-Rate Specialist	<i>E-Rate Consulting</i>
06/30/2020	Denise Bell	Education Specialist/Coordinator	<i>General Education</i>
07/31/2020	Chantelle Hurt	ACE Site Coordinator	<i>Grant Services</i>
07/31/2020	Valorie McKamie	GEAR UP Site Facilitator	<i>Grant Services</i>
07/31/2020	Allyson Romine	GEAR UP Site Facilitator	<i>Grant Services</i>
07/31/2020	Kristin Staggs	GEAR UP Site Facilitator	<i>Grant Services</i>
07/31/2020	Melissa Tydlacka	GEAR UP Site Facilitator	<i>Grant Services</i>
07/31/2020	Terri Wright	ACE Site Coordinator	<i>Grant Services</i>
06/19/2020	Kati Chambers	HR Assistant	<i>Human Resources</i>
07/26/2020	Ellen McAuley	Nurse	<i>Human Resources - Personnel On Demand</i>

8-20/HR

Receive Informational Reports

The board received the following informational reports:

- AESA Conference – Virtual Conference– December 2 - December 5, 2020

There being no further business the meeting adjourned.

MOTION: Daniels

SECOND: Lane



Bill Killian, Chairman



Sarah Lane, Secretary